



Santee School District

SCHOOLS

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
Alternative
Success Program

BOARD OF EDUCATION REGULAR MEETING AGENDA October 6, 2020

District Mission

Providing an extraordinary education in an inspiring environment with caring people

In response to the Governor’s Order regarding COVID-19, written notice is hereby given in accordance with Government Code Section 54956 that the following special meeting of the Board of Education of the Santee School District will be conducted virtually.

TO JOIN THE MEETING

[Click this link to join from a PC, Mac, iPad, iPhone, or Android](#) device or by phone: (669) 900-6833, Webinar ID: 892 2845 9647 *(Please note: link will be provided prior to the meeting)*

FOR PUBLIC COMMENTS

[Click here to submit a public comment](#). All comments will be read by the meeting facilitator during the meeting and will be limited to five minutes.

PUBLIC COMMENTS MUST BE RECEIVED BY TUESDAY, OCTOBER 6, AT 6:00 PM

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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak were requested in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	10
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak were requested in advance.</i>	

Superintendent

- 1.1. **Approval of Minutes** 11
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 23
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Revolving Cash Report** 25
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.3. **Acceptance of Donations, Grants, and Bequests** 27
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.4. **Approval/Ratification of General Services Agreements** 28
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.5. **Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation** 30
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.6. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 32
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of August 2020.
- 2.7. **Adoption of Proclamation for National School Lunch Week** 37
It is recommended that the Board of Education adopt a proclamation endorsing the week of October 12 – 16, 2020 as “National School Lunch Week.”
- 2.8. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement** 39
It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending September 30, 2020, and authorize administration to submit the report to San Diego County Office of Education (SDCOE).
- 2.9. **Appointment of a Member to the Independent Citizens’ Oversight Committee** 40
It is recommended that the Board of Education appoint Beth Rackliffe to serve on the District’s Independent Citizens’ Oversight Committee.

Human Resource/Pupil Services

- 3.1. **Personnel, Regular** 41
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 3.2. **Approval to Create Coordinator, Human Resources Job Description** 44
It is recommended that the Board of Education approve the Human Resource Coordinator job description.

3.3.	<u>Adoption of Resolution No. 2021-11 Reduce and/or Eliminate a Classified Non-Management Position</u>	48
	It is recommended the Board adopt Resolution No. 2021-11 Reduce and/or Eliminate a Classified Non-Management Position.	
3.4.	<u>Approval of Influenza Vaccine Administration Program Agreement</u>	50
	It is recommended that the Board of Education approve the influenza vaccine administration program agreement.	
3.5.	<u>Approval of Short-Term Services Agreements</u>	53
	It is recommended that the Board of Education approve the short-term services agreements listed in the item.	
E.	DISCUSSION AND/OR ACTION ITEMS	54
	<i>Members of the audience wishing to address the Board about any of the following items were asked to submit their comment online prior to the deadline.</i>	
	Superintendent	
1.1.	<u>Approval of Appointment of Members to Board Advisory Committees</u>	55
	It is recommended that the Board of Education approve the recommended appointments to the Board Advisory Committees.	
	Business Services	
2.1.	<u>Approval of Monthly Financial Report</u>	59
	It is recommended that the Board approve the Monthly Financial Report as presented.	
	Human Resource/Pupil Services	
3.1.	<u>Ratification of Memorandum of Understanding (MOU) between Santee School District and Santee Teachers Association (STA)</u>	62
	It recommended that the Board of Education ratify the Memorandum of Understanding between Santee School District and the Santee Teachers Association.	
F.	BOARD POLICIES AND BYLAWS	75
1.1.	<u>First Reading: Board Policy Annual Review</u>	76
	<ul style="list-style-type: none">• BP 1312.1 Complaints Concerning District Employees• BP 4116 Probationary/Permanent Status• BP 5116.1 Intradistrict Open Enrollment• BP 6145 Extracurricular and Cocurricular Activities	
	Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies are submitted for a first reading. Any action is at the discretion of the Board.	

G.	EMPLOYEE ASSOCIATION COMMUNICATION	86
H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	86
I.	CLOSED SESSION	86
1.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54957.6) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and</i> <i>Classified School Employees Association (CSEA)</i>	
2.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
J.	ADJOURNMENT	86

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education is scheduled for October 20, 2020, at 7:00 p.m., will be held virtually. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

Burns
 Ryan
 Levens-Craig
 El-Hajj
 Fox

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Providing an extraordinary education in an inspiring environment with caring people
3. Pledge of Allegiance
4. Approval of Agenda for the October 6, 2020, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Enrollment Report
 - 1.3. Parent Conference Week

Santee School District
 ENROLLMENT REPORT
 10/2/2020
 Month 3 Week 1
 School Week 7

SCHOOL	REGULAR ED													SPECIAL ED													Total All							
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/02/20	10/04/19	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/02/20	10/04/19	# Diff	% Diff	10/02/20	09/25/20	# Diff		
Cajon Park	5	86	89	82	78	82	87	79	88	104	788				8	4	1	5	10	2	7	4	9	60										
Dist Lmg	0	24	0	0	24	0	34	0	29	0	111				2	2	3	5	5	2	0	0	0	19										
CP TOTAL	5	90	89	82	100	82	121	79	127	104	889	949	-80	-8.4%	10	6	4	10	15	4	7	4	9	89	89	10	16.9%	838	839	-1				
Carlton Hills	19	49	49	44	51	50	53	56	53	72	496				5	1	7	3	4	4	3	2	4	33										
Dist Lmg	0	0	8	31	8	31	33	33	0	0	144													0										
CH TOTAL	19	49	57	75	59	81	86	89	53	72	640	636	120	12.9%	5	1	7	3	4	4	3	2	4	33	42	-66	-100.0%	673	677	-4				
Carlton Oaks		82	58	81	88	70	83	88	80	89	883				6	7	2	10	2	8	5	4	7	51										
Dist Lmg		17	32	24	25	0	0	0	0	32	130				0	0	0	0	0	1	8	8	8	19										
CO TOTAL		79	88	105	91	70	83	88	80	121	783	780	3	0.4%	6	7	2	10	2	9	11	10	13	70	67	3	4.5%	853	833	20				
Chet F. Harritt	14	54	62	57	68	49	63	52	51	37	507													10										
Dist Lmg	0	23	24	25	0	0	0	0	32	0	104													0										
CFH TOTAL	14	77	86	82	68	49	63	52	83	37	611	637	120	12.9%										10	7	-86	-100.0%	621	624	-3				
Hill Creek	21	78	80	70	77	88	73	50	53	55	606				3	3	6	5	6	1	0	0	0	24										
Dist Lmg	0	0	24	0	0	0	0	0	41	54	119				0	0	0	0	0	0	0	0	0	0										
HC TOTAL	21	78	84	70	77	88	73	50	94	109	725	703	22	3.1%	3	3	6	5	6	1	0	0	0	24	21	3	14.3%	749	781	-2				
Pepper Drive		66	55	77	74	81	76	71	113	74	687													8										
Dist Lmg		25	0	0	25	72	26	0	0	0	148													0										
PD TOTAL		91	55	77	99	153	102	71	113	74	836	901	120	12.9%										8	8	9	-86	-100.0%	843	848	-5			
Pride Academy	18	88	89	39	50	53	52	53	32	57	489													0										
Dist Lmg		0	0	0	0	0	0	0	0	0	0													0										
PA TOTAL	18	88	89	39	50	53	52	53	32	57	489	556	-67	-12.1%										0	0	0	#DIV/0!	489	494	-5				
Rio Seco		86	81	75	80	114	85	96	100	83	800				4	3	2	3	8	6	3	6	10	45										
Dist Lmg		0	0	24	0	0	0	64	0	0	88													0										
RS TOTAL		86	81	99	80	114	85	160	100	83	888	961	120	12.9%	4	3	2	3	8	6	3	6	10	45	57	-66	-100.0%	933	938	-5				
Sycamore Canyon	10	49	55	34	52	41	29	28	0	0	296													0										
Dist Lmg	0	0	24	0	24	0	0	0	0	0	48				2	2	2	2	0	0	0	2	10											
SC TOTAL	10	49	79	34	76	41	29	28	0	0	344	376	-32	-8.5%	2	2	2	2	0	0	0	2	10	0	10	#DIV/0!	354	355	-1					
In Class	87	576	556	559	594	619	801	549	580	571	5292				20	18	16	26	30	24	23	18	38	221										
Dist Lmg	0	89	112	104	105	103	93	97	102	86	892				4	4	5	7	5	3	5	8	6	48										
SUBTOTAL	0	87	665	668	700	722	694	646	682	657	6184	6499	-315	-4.8%	0	30	22	23	33	35	27	29	20	44	269	262	7	2.7%	6453	6459	-6			
Alternative School		3	1	5	5	4	5	3	0	0	26	19	7	38.8%																				
Santee Success										3	3	3	0	0.0%											0	0	0	0.0%	3	3	0			
NPS											0	0				0	0	0	0	2	1	4	4	2	13	13	0	0.0%	13	13	0			
SUBTOTAL		3	1	5	5	4	5	3	0	3	29	22	7	31.8%	0	0	0	0	0	2	1	4	4	2	13	13	0	0.0%	42	42	0			
TOTAL	0	87	668	669	668	705	726	699	649	682	660	6213	6521	-308	-4.7%	0	30	22	23	33	37	28	33	30	46	282	275	7	2.5%	6495	6501	-6		

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	TK 4yo	EAK 4yo	Total All
Cajon Park		0		938
Carlton Hills		0		673
Chet F Harritt		0		821
Hill Creek		0		749
Prospect Ave		0		489
Sycamore Canyon	68	6	0	428
Total PK/EAK	68	6	0	

Total Enrollment Including PK 6569

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Public communication was requested in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak were requested in advance.

Agenda Item D.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
October 6, 2020

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- September 15, 2020, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____

Second: _____

Vote: _____

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 15, 2020
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Burns welcomed those in attendance and recited the District Mission.

3. Pledge of Allegiance

President Burns led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President Burns presented the agenda for approval. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Enrollment Report

2. Spotlight: Santee Mobilehome Owners Action Committee (SMOAC), Inc. School Supply Drive

Superintendent Baranski welcomed Dustin Trotter, and the Santee Mobilehome Owners Action Committee, Inc. (SMOAC) volunteers. She shared SMOAC held their annual backpack and school supply drive for Santee School District and neighboring districts; now called Buddy's Backpacks. Superintendent Baranski commended Mr. Trotter, and SMOAC volunteers, for the donation of over 1,500 backpacks and school supplies to the Santee community. Mr. Trotter expressed his gratitude towards the District and staff for their assistance with the event.

3. **Spotlight: Santee Chamber of Commerce Young Professionals for Donation of Gift Cards to Teachers**

Superintendent Baranski expressed her gratitude towards the Santee Chamber of Commerce Young Professional Group for the donation of 106 gift cards to the least senior teachers in the District. Dustin Trotter shared the Santee Young Professionals provides a platform to develop San Diego's young business leaders and entrepreneurs through education, community service, and networking.

C. **PUBLIC COMMUNICATION**

President Burns explained that given the current circumstances with COVID-19, the public was given the opportunity so submit comments online or by phone prior to the meeting. There were Two (2) comments from the public. President Burns explained copies of the comments were provided to the Board and Superintendent prior the meeting; and posted on the School Board Meetings website for public review.

ID	Name2	Representing	Public Comment(s)
1	Marissa Johnson	Santee Teachers	Would the board be able to provide clarity regarding COVID testing of teachers? Maybe I am misunderstanding, but at the last school board meeting it was implied that all teachers would be tested before students arrive on campus. However, we have not been tested. Do you know when this is supposed to happen and how often EACH teacher will be tested?
2	Jean Brittain	Gavin Brittaind	Hello Everyone, I was wondering if you had any plans to send a current survey to the families to see how everyone was feeling with the new learning environments? It seems per the Learning Continuity and Attendance Plan that surveys that assess the stakeholders opinions should be happening. Not just one survey in June and then a selected few who participated in the coffee with the councilors. I feel parents need to be surveyed now that school has started to get an accurate assessment of how things are really going. I also feel that transparency is very important moving forward and that the district should make sure to let families know when Covid 19 is present in our school community. Thank you for your time.

D. **PUBLIC HEARING**

1. **Compliance with Education Code Section 60119 K-12 Public Textbook and Instructional Materials Funding Realignment Program**

President Burns opened the public hearing regarding the K-12 Public Textbook and Instructional Materials Funding Realignment Program. There were no comments. The public hearing was closed.

E. **CONSENT ITEMS**

President Burns invited comments from the public on any item listed under Consent. There were no public comments.

Superintendent

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Adoption of Resolution No. 2021-07 to Certify 2019-20 Gann Limit Appropriations Recalculation and an Estimated Limit for 2020-21**
- 3.1. **Certification and Adoption of Resolution of Sufficiency of Instructional Materials 2020-21**

- 3.2. Authorization to Submit Waiver Applications to the Community Care Licensing Division of the Department of Social Services to Provide Childcare Services During the 2020-21 School Year through the Fee Based Project SAFE Program
- 3.3. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education – pulled for separate consideration
- 4.1. Personnel, Regular
- 4.2. Approval of Memorandum of Understanding with Home Start to Support Families
- 4.3. Approval of Memorandum of Understanding for the Tobacco-Use Prevention Education (TUPE) Consortium Application with San Diego County Office of Education and East Region Districts for Sixth, Seventh and Eighth Grade Students

President Burns explained being employed by the San Diego County Office of Education and the need to abstain from item E.3.3. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education, as it posed a conflict of interest. Member Ryan moved approval of Consent Items with the exception of Item E.3.3., which was pulled for separate consideration.

Motion:	<u>Ryan</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second:	<u>Fox</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

President Burns turned the meeting over to Vice President Ryan for a vote on item E.3.3 Approval of Outdoor Education Program Agreements with the San Diego County Office of Education. Member El-Hajj moved approval of item E.3.3. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education.

Motion:	<u>El-Hajj</u>	Burns	<u>Abstained</u>	El-Hajj	<u>Aye</u>
Second:	<u>Levens-Craig</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>4-1</u>	Levens-Craig	<u>Aye</u>		

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Adoption of Resolution No. 2021-09 Declaring October 12 – 16, 2020 as Week of School Administrator

Superintendent Baranski presented Resolution No. 2021-09 Declaring October 12-16, 2020 as Week of the School Administrator and shared her appreciation for all of their hard work. President Burns commended the Site Administrators for their hard work during these unprecedented times. Member El-Hajj moved approval.

Motion:	<u>El-Hajj</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second:	<u>Levens-Craig</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

Educational Services

- 2.1. Adoption of Learning Continuity and Attendance Plan

Superintendent Baranski explained the Learning Continuity and Attendance Plan was in lieu of the Local Control Accountability Plan. She commended Dr. Stephanie Pierce and Karl Christensen for their work on the development of the plan. Superintendent Baranski shared the District's plan is used as a model for other Districts.

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, explained Senate Bill 98 (SB 98) established the Learning Continuity and Attendance Plan (LCP), which is intended to balance the needs of all stakeholders, including educators, parents, students and community members, while streamlining meaningful stakeholder engagement and condensing several preexisting plans. She shared the Learning Continuity Plan replaced the Local Control Accountability Plan for the 2020–21 school year; and supersedes the requirements in Executive Order N-56-20. The LCP is intended

to memorialize the planning process that is already underway for the 2020–21 school year. Dr. Pierce noted the LCP incorporates the following steps:

- Assembling of relevant data
- Analysis of data to identify needs
- Consultation with various stakeholder groups
- Actions for each of the LCP areas
- Presentation of draft LCP to District Advisory Council (DAC) and District English Learner Advisory Committee (DELAC) for comment
- Responding, in writing, to comments from DAC and DELAC
- Presentation of draft LCP to the community for comment
- Conducting of Public Hearing to solicit additional public comment
- Adoption of LCP

Karl Christensen, Assistant Superintendent of Business Services, noted the District’s final LCP for 2020-21 contains 24 Action Steps totaling \$7 million, of which \$4.6 million contributes to increasing or improving services for unduplicated count students. He shared a summary of the actions as follows. Member Ryan moved approval.

2020-21 Learning Continuity and Attendance Plan Summary of Actions

LCP Section	Action	Total Estimated Cost	Contributes to Increased or Improved Services for UPC
IN-PERSON INSTRUCTIONAL OFFERINGS	Hire 10 additional teachers to reduce class sizes for General Education classes in Grades 4 through 8	\$ 870,000	Yes
	Hire/provide additional Site and Night Custodians for each school to allow frequent disinfecting of high-touch surfaces and restrooms	\$ 180,000	No
	Hire/provide additional Campus Aides to supervise students in classrooms during lunch and in the COVID-19 isolation ward	\$ 60,000	No
	Hire/procure additional Health Clerks and/or Licensed Vocational Nurses to address increased health needs of students, including the COVID-19 isolation ward	\$ 250,000	No
	Procure supplies, materials, equipment, and services for personal protection, hygiene, health and safety, and disinfecting	\$ 450,000	No
	Procure single student desks/tables to allow maximum spacing between students	\$ 250,000	No
	Provide additional budget allocation to schools to purchase additional student supplies and books to avoid sharing	\$ 172,000	No
DISTANCE LEARNING PROGRAM	Hire/reassign 31 General Education classroom teachers for the long-term (full-year) distance learning program	\$ 2,680,000	Yes
	Provide funding to schools for additional days for their teacher leadership team to plan for reopening necessary to implement distance learning and hybrid, in-person instruction	\$ 30,000	Yes
	Replace obsolete teacher laptops and purchase additional laptops for new teachers to provide distance learning for students	\$ 50,000	Yes
	Supplement Project SAFE, YALE Preschool, and State Preschool programs to provide childcare options for staff members, essential workers, and other families during school closures	\$ 950,000	No
	Provide stipends to teachers for engaging in professional learning opportunities outside their workday to improve skills necessary for distance learning and hybrid in-person instruction	\$ 119,000	Yes
	Contract for professional development opportunities for teachers to improve skills for distance learning	\$ 20,000	Yes
	Provide 3.0 FTE Curriculum Resource Teachers to provide professional learning opportunities and coaching for teachers to improve skills necessary for distance learning and hybrid in-person instruction	\$ 370,000	Yes

Motion: Ryan
Second: El-Hajj
Vote: 5-0

Burns Aye
Ryan Aye
Levens-Craig Aye

El-Hajj Aye
Fox Aye

Business Services

3.1. 2019-20 Unaudited Actuals Report

Superintendent Baranski explained the District is heading into complicated budgetary times, similar to the last recession. She shared the District usually uses the reserve levels and multi-year projections as indicators for the District's financial health; and noted it was not going to be an easy year, as we are heading into deferrals. Superintendent Baranski noted Mr. Karl Christensen, Assistant Superintendent of Business Services, would explain the differences between reserve levels and the actual cash flow to get a perspective for future years.

Mr. Christensen provided an overview of the snapshot of all funds and a comparison on the estimated actuals to the unaudited actuals in the general fund. He explained it was a comparison of where we thought the District would be versus where it actually is; and an update on the multi-year projection compared to the adopted budget and the stark difference between the two.

Mr. Christensen noted a \$2,074,755 surplus in Change in Fund Balance in the Unrestricted General Fund; and an \$896,985 deficit in the Restricted General Fund. He explained the Projected Ending Fund Balance of \$18,246,456 (line 24) of the Unrestricted General Fund Balance; and a negative ending balance of \$364,749 in the Restricted General Fund Balance. He explained this was due to the Federal Learning Loss Mitigation funds being allocated in 2020-21. However, you can charge expenditures to back to March 2020. He explained guidance was to move forward with the expenditures for that time-period and charge the back in those particular resources and the money comes in 2020-21.

The Child Development Fund 12 showed a surplus of \$4,498 in the change in fund balance and projected ending fund balance of \$44,103. Mr. Christensen referenced the Cafeteria Fund 13 had a surplus of \$163,815; and a projected ending fund balance of \$731,119 due to the reimbursement of meal service during the school closures. The Deferred Maintenance Fund 14 showed \$499,602 in the change of fund balance. Mr. Christensen explained the need to increase the transfer from routine restricted maintenance to deferred maintenance. Normally, the transfer is \$535,000 and the deferred maintenance is included in the routine restricted maintenance account as an expenditure. He explained the routine restricted maintenance account requires a set-aside of three-percent (3%) of the general funds total expenditures. The \$573,500 Interfund Transfers In (line 6) was due to the expenditures being less than three-percent (3%) as required. Special Reserve Fund 17, which ended in a projected ending fund balance of \$3,104,788, is included in the calculation of the general fund reserve percentage. Special Reserve Fund 40, which ended with a projected fund balance of \$5,871,439. These include the Hill Creek Solar Project (a little over \$200,000), Technology Reserve (approximately \$3.7 million), Bus Replacement (approximately \$900,000) and Facility Needs (a little of \$1,000,000). Mr. Christensen explained the \$1,000,000 for 2020-21 was a budget solution to be transferred back to the general fund. Building Fund 21 (Bond Fund) had a projected ending fund balance of \$13,039,034 due to the sale of bonds. Mr. Christensen noted some of the funds had been expended on the Chet F. Harritt construction that started in May. He shared that balance would be expended down in 2020-21 with the continued construction projected. The Capital Facilities Fund 25 ended with a projected fund balance of \$13,104,928; consisting of \$3,877,319 of developer fees; \$681,011 of Former RDA funds; and \$8,546,598 of land sales. Mr. Christensen shared the majority of these funds would be expended in 2020-21; and hopes to retain some of the land sale proceeds for budget solutions to pay for the COPs payment in 2021-22. Fund 35, County School Facilities Fund, showed a zero projected ending fund balance. Enterprise Fund 63 ended with a projected end in fund balance of \$1,511,744 (\$429,016 from Yale and \$1,082,728 from Project SAFE). He noted the deficits were \$141,041 in Yale; and \$111,540 in Project SAFE, not as much as estimated. Mr. Christensen shared that both of these funds will experience significant deficits in 2020-21; approximately \$100,000 for Yale; and \$600,000 for Project SAFE. He explained these would be due to the ratio of students per adult and the additional services being provided during the hybrid models. Mr. Christensen explained it was more beneficial for the District to keep the Project SAFE staff and bring in some revenue

instead of laying staff off for 2020-21. He clarified the \$600,000 is already included in the multi-year projections. President Burns shared he supported the District's plan that prohibits the laying off staff; and commended the Project SAFE that has been providing services since March. Mr. Christensen explained the Federal Loss and Mitigation Funds expanded the definition of their use to include childcare. He noted that they recognized that in order to offer education for students, in the current environment, there would be a need for additional daycare. Mr. Christensen explained the District would be using the Federal Loss and Mitigation Funds for existing expenditures and new expenditures and would be breaking even. He shared the plan already included the expenditures for Child Nutrition, Project SAFE, and YALE; and the District still has a little buffer of what has been saved in the unrestricted general fund with the shifting of these costs to the Federal Loss and Mitigation Funds.

President Burns noted there was a member of the audience who had a question and explained that current meeting protocols call that questions and/or comments be requested prior to the start of the meeting. He invited questions and/or comments be sent to the Board and/or Executive Council via email.

2019-20

Snapshot All Funds

LN#	Description	General Fund			Child Dev Fund 12	Cafeteria Fund 13	Deferred Maint Fund 14	Special Reserve Fund 17	Special Reserve Fund 40
		Unrest	Rest	Ttl					
1	INCOME:								
2	LCFF Sources	59,488,595	368,270	59,856,865	0	0	0		
3	Federal Revenue	256,863	2,352,401	2,609,264	0	1,821,803	0	17,655	
4	Other State Revenue	2,314,470	5,014,818	7,329,287	308,276	134,115	0		
5	Other Local Revenue	1,190,019	4,191,422	5,381,441	1,166	553,680	9,116	61,622	429,422
6	Interfund Transfers In	0	0	0	0	15,205	573,500		1,746,187
7	Other Sources	0	0	0	0	0			
8	Total Income	63,249,947	11,926,910	75,176,857	309,442	2,524,803	582,616	61,622	2,193,264
9	OUTGO:								
10	Certificated Salaries	27,306,980	6,727,926	34,034,905	81,290				
11	Classified Salaries	6,646,469	3,952,632	10,599,101	98,804	945,701	0		0
12	Employee Benefits	10,624,550	7,496,500	18,121,050	61,313	293,289	0		0
13	Books and Supplies	1,210,337	886,777	2,097,113	11,788	840,275	36,423		123,780
14	Services, Other Operating Expenses	2,874,050	2,861,016	5,735,065	11,837	93,743	46,591		62,479
15	Capital Outlay	390,547	0	390,547	27,694	87,804	0		597,499
16	Other Outgo	798,807	0	798,807	0		0		359,032
17	Transfers of Indirect/Direct Costs	-869,297	756,903	-112,394	12,218	100,176			
18	Interfund Transfers Out	1,761,392	573,500	2,334,892					
19	Other Uses	0	0	0					
20	Contributions to Restricted Programs	10,431,358	-10,431,358	0	0	0			
21	Total Outgo	61,175,192	12,823,896	73,999,087	304,944	2,360,987	83,014	0	1,142,790
22	Change in Fund Balance	2,074,755	-896,985	1,177,770	4,498	163,815	499,602	61,622	1,050,474
23	Projected Beginning Fund Balance	16,171,701	532,236	16,703,937	39,604	567,304	14,443	3,043,166	4,820,965
24	Projected Ending Fund Balance	18,246,456	-364,749	17,881,706	44,103	731,119	514,045	3,104,788	5,871,439
25	Committed Fund Balance	0	0	0			514,045		
26	Non-Spendable Fund Balance	507,039		507,039		104,566			136,139
27	Restricted Fund Balance	0	-364,749	-364,749	44,103	626,553			5,733,300
28	Assigned Fund Balance	709,684		709,684					
29	Unassigned - Economic Uncertainty	2,219,973	0	2,219,973					
30	Remaining Unassigned	14,809,760	0	14,809,760	0	0	0	3,104,788	0
								<i>Solar:</i>	222,820
								<i>Tech:</i>	3,714,460
								<i>Bus:</i>	910,644
								<i>Fac Need:</i>	1,023,513

2019-20

Snapshot All Funds

LN#	Description	Building Fund 21	Capital Facilities Fund 25	County School Facilities Fund 35	Enterprise Fund 63	Yale	Project SAFE
1	INCOME:						
2	LCFF Sources						
3	Federal Revenue						
4	Other State Revenue						
5	Other Local Revenue	15,548,801	1,820,299	7	2,860,935	796,967	2,063,968
6	Interfund Transfers In	0	139,628		0	0	0
7	Other Sources		8,234,528				
8	Total Income	15,548,801	10,194,455	7	2,860,935	796,967	2,063,968
9	OUTGO:						
10	Certificated Salaries				0		0
11	Classified Salaries		72,203		2,067,561	614,827	1,452,734
12	Employee Benefits		23,123		709,745	228,549	481,196
13	Books and Supplies	0	0		128,040	42,071	85,969
14	Services, Other Operating Expenses	190,000	55,503		208,170	52,561	155,609
15	Capital Outlay	2,180,139	1,424,870	7			
16	Other Outgo		543,158				
17	Transfers of Indirect/Direct Costs						
18	Interfund Transfers Out	139,628	0		0		0
19	Other Uses				0	0	0
20	Contributions to Restricted Programs						
21	Total Outgo	2,509,767	2,118,858	7	3,113,515	938,008	2,175,508
22	Change in Fund Balance	13,039,034	8,075,597	0	-252,580	-141,041	-111,540
23	Projected Beginning Fund Balance	0	5,029,331	0	1,764,324	570,057	1,194,268
24	Projected Ending Fund Balance	13,039,034	13,104,928	0	1,511,744	429,016	1,082,728
25	Committed Fund Balance						
26	Non-Spendable Fund Balance						
27	Restricted Fund Balance	13,039,034	12,423,916	0	429,016	429,016	1,082,728
28	Assigned Fund Balance		681,011		1,082,728		
29	Unassigned - Economic Uncertainty						
30	Remaining Unassigned	0	0	0	0	0	0
		<i>Dev Fees:</i>	3,877,319				
		<i>Fmr RDA:</i>	681,011				
		<i>Land:</i>	8,546,598				

Mr. Christensen provided an overview of the Comparison of Estimated Actuals to Unaudited Actuals. He noted seeing the most changes this year in the estimated actuals than in the past. Mr. Christensen explained the majority of the changes are due to the Federal Loss and Mitigation Funds and the ability to charge some of the expenditures that incurred from March 15, 2020 through the end of the year, and allowed some of the restricted general funds going forward into the 2020-21 school year. In addition, some additional budget reductions were not reflected on the adopted budget, causing additional changes to the multi-year projections.

Comparison of Estimated Actuals to Unaudited Actuals
 2019-20

Type	Description	*Estimated Actuals			Unaudited Actuals			Difference			Notes	
		Unrest	Rest	Total	Unrest	Rest	Total	Unrest	Rest	Total	Unrest	Rest
	Beginning Fund Balance	16,171,701	532,236	16,703,937	16,171,701	532,236	16,703,937	0	0	0		
	Fund Balance Adjustments	0	0	0	0	0	0	0	0	0		
Income	LCFF Revenue	59,494,787	369,700	59,864,487	59,488,595	368,270	59,856,865	(8,172)	(1,430)	(7,802)	(1)	
	Federal Revenue	236,163	2,561,710	2,797,873	256,963	2,352,401	2,609,264	20,700	(209,310)	(188,609)	(2)	(3)
	Other State Revenue	2,323,374	4,969,483	7,292,857	2,314,470	5,014,818	7,329,287	(8,904)	45,335	36,430	(4)	(4)
	Local Revenue	797,905	4,155,680	4,953,585	1,190,019	4,191,422	5,381,441	392,114	35,742	427,856	(5)	(6)
	Transfers In	0	0	0	0	0	0	0	0	0		
	Total	82,852,209	12,056,573	74,908,782	63,249,947	11,928,910	75,178,857	397,737	(129,883)	268,075		
Outgo	Certificated Salaries	27,991,080	6,142,526	34,133,606	27,306,980	6,727,926	34,034,905	(884,100)	585,400	(98,701)	(7)	(7)
	Classified Salaries	6,712,556	3,911,906	10,624,462	6,646,469	3,952,632	10,599,101	(66,087)	40,726	(25,361)	(8)	(8)
	Employee Benefits	10,854,161	7,424,634	18,278,795	10,624,550	7,496,500	18,121,050	(229,611)	71,896	(157,715)	(7)	(7)
	Books & Supplies	2,142,299	1,047,481	3,189,780	1,210,337	886,777	2,097,113	(931,662)	(180,704)	(1,092,366)	(9)	(9)
	Services & Oth Oper Exp	3,064,077	2,892,785	5,956,862	2,874,050	2,861,016	5,735,065	(190,028)	(31,789)	(221,797)	(9)	(9)
	Capital Outlay	394,792	0	394,792	390,547	0	390,547	(4,245)	0	(4,245)	(9)	
	Other Outgo	802,372	0	802,372	798,807	0	798,807	(3,565)	0	(3,565)	(10)	
	Trsfers Indirect/Direct Costs	(887,700)	768,862	(118,838)	(869,297)	756,903	(112,394)	18,463	(11,788)	6,674		
	Transfers Out	1,751,187	535,000	2,286,187	1,761,392	573,500	2,334,892	10,205	38,500	48,705	(11)	(12)
	Other Uses	0	0	0	0	0	0	0	0	0		
	Contributions	10,632,621	(10,632,621)	0	10,431,358	(10,431,358)	0	(201,263)	201,263	0	(13)	(13)
	Total	83,457,386	12,006,402	75,547,788	81,175,192	12,823,896	73,999,087	(2,282,194)	733,404	(1,548,791)		
Fund Bal	Change in Fund Balance	(605,177)	(33,829)	(639,006)	2,074,796	(696,385)	1,177,776	2,679,932	(863,156)	1,816,775		
	Ending Fund Balance	15,566,524	498,407	16,064,931	18,246,456	(364,749)	17,881,706	2,679,932	(863,156)	1,816,775		
	Available Fund Balance	12,451,866	498,407	12,950,273	14,809,760	(364,749)	14,445,011	2,357,894	(863,156)	1,494,738		
	Reserve %	23.58%			27.21%			3.63%				
	⁽¹⁾ Minor adjustments											
	⁽²⁾ Additional MAA funding received											
	⁽³⁾ Federal revenue received and not spent = Unearned Revenue											
	⁽⁴⁾ Minor adjustments											
	⁽⁵⁾ Higher interest earnings and other one-time revenue											
	⁽⁶⁾ Minor adjustments											
	⁽⁷⁾ Unrestricted general fund salaries shifted to Learning Loss Mitigation Funds											
	⁽⁸⁾ Minor adjustments											
	⁽⁹⁾ Allocated budgets not all spent, some carried over to subsequent year											
	⁽¹⁰⁾ Debt service slightly under estimate											
	⁽¹¹⁾ Transfer to CNS for unpaid meal accounts higher than estimated											
	⁽¹²⁾ RRMA transfer to Deferred Maintenance increased to meet 3% requirement											
	⁽¹³⁾ Contribution to Special Education and RRMA less than estimated											

Mr. Christensen explained the differences of the multi-year projections, on the adopted budget, with current multi-year projections. He noted that in 2020-21 the District was anticipating a \$5 million structural deficit and dropping the reserves to 15%. In the out years, the District anticipated meeting the three-percent (3%) reserve in 2021-22 with a \$7.5 million structural deficit; and a negative reserve in 2022-23. The District enacted budget reductions to address some of that at the estimated actuals. Now, after the estimated actuals are added from 2019-20, and the new budget assumptions are put in the State budget the 2019-20 Budget Reserves as Percentage of Expenditures is 27.21%. He explained this is due to deferrals for 2020-21 and 2021-22; approximately \$15 million from 2020-21 into 2021-22. Mr. Christensen shared the referrals are very misleading in reflecting the actual budget reserves, based on the actual general fund cash reserve on hand. Member Fox moved approval.

General Fund Multi-Year Projection Summary

2019-20 Unaudited Actuals

Item	2019-20		2020-21		2021-22		2022-23	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Beginning Fund Balance	18,171,701	532,238	18,246,456	(\$384,749)	17,781,905	\$305,297	14,113,388	(\$380,262)
Fund Balance Adjustments	0		(1)					
Total Income	\$63,249,947	\$11,928,910	\$61,613,188	\$16,008,564	\$60,441,846	\$11,508,272	\$59,533,451	\$11,504,839
Total Outgo	\$61,175,192	\$12,823,896	\$62,077,718	\$15,338,517	\$64,110,365	\$12,173,832	\$67,198,854	\$11,629,995
Change in Fund Balance	\$2,074,755	(\$896,985)	(\$464,550)	\$670,046	(\$3,668,519)	(\$665,559)	(\$7,663,202)	(\$125,357)
Ending Fund Balance	\$18,246,456	(\$364,749)	\$17,781,905	\$305,297	\$14,113,388	(\$300,262)	\$6,450,183	(\$485,019)
Total Reserves	\$20,134,521		\$19,955,630		\$16,293,132		\$8,631,836	
Budget Reserve as % of Expenditures	27.21%		25.78%		21.36%		10.95%	
Other Internal Cash Available (FN 14, 25, 40)		\$15,861,423		\$5,939,941		\$2,969,971		
GF Cash Reserve with Fund 17 (lowest month)	15.45%	\$11,429,271	0.18%	\$142,554	-3.67%	(\$2,796,883)	TBD	
			Amount	Value	Amount	Value	Amount	Value
COLA:			0.00%		0.00%		0.00%	
Assumed LCFF Rev Increase (w/ ADA changes):			-0.80%	(\$475,170)	-0.29%	(\$169,063)	-1.56%	(\$905,421)
Assumed LCFF [Base Only] Rev Increase (w/ ADA changes):			-0.46%	(\$266,384)	-0.03%	(\$19,100)	-1.36%	(\$802,305)
*Included Annual Operating Cost Increase Impact to Unr GF:			0.00%	\$1,884,821	0.00%	\$2,183,528	0.00%	\$3,241,575
Estimated Structural Surplus/(Deficit)			(\$621,899)		(\$3,063,610)		(\$7,586,102)	
		GAP Funding:	100.00%	A-DOF	100.00%		100.00%	
		1% Reserve Equivalent:	774,074		762,787		788,298	
		1% LCFF Increase:	595,385		590,633		588,942	
		1% Salary Increase Equivalent:	529,115		529,093		529,071	
* Step & column, health benefits, statutory benefits, and inflation for utilities, insurance, and Restricted programs subject to contribution from Unrestricted General Fund								
BUDGET CONDITION: Green Yellow								

*2020-21 Adopted State Budget
*Declining ADA
*No LCFF COLA in out years

9/14/2020 11:49 AM

Motion: Fox Burns Aye El-Hajj Aye
 Second: Ryan Ryan Aye Fox Aye
 Vote: 5-0 Levens-Craig Aye

G. BOARD POLICIES AND BYLAWS

President Burns noted items G.1.1., G.1.2., and G.1.3., were second readings. With no suggested changes, Member El-Hajj moved approval.

1.1. Second Reading: Revised Board Policy 5141.52, Suicide Prevention

1.2. Second Reading: New Board Policy 3555, Nutrition Program Compliance

1.3. Second Reading: New Board Policy 3600, Consultants

Motion: El-Hajj Burns Aye El-Hajj Aye
 Second: Fox Ryan Aye Fox Aye
 Vote: 5-0 Levens-Craig Aye

H. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, STA President, shared starting negotiations on the hybrid model and hoping to come to quick agreement. She noted having better communication within all sites, systemic safety protocols across all sites, and a reasonable workload consistent with the current teacher contract were all of importance.

I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski provided an update on the return of State Preschool, Transitional Kindergarten, and Preschool – grade 8 (special day class) students to campus. She shared the teachers' excitement on the students' return and the students' enthusiasm of returning to campus and complying with mask and social distancing protocols. Superintendent Baranski noted the staggered start dates helped students and staff acclimate to the protocols and procedures of returning to school. She mentioned that in addition to the school protocol videos parents would receive another reminder on protocols to follow prior to arriving to campus. Superintendent Baranski noted that although it is rumored that San Diego County may return to "purple status" she reassured Santee School District would continue with the proposed timeline; as the restrictions would not be applicable to schools, only businesses.

President Burns noted receiving inquiries on the completion of the junior high scheduling. Superintendent Baranski explained site administration has been working with site staff on establishing the cohort scheduling, and then building the junior high scheduling. She mentioned seven (7) of the nine (9) junior high schedules had been completed and the two others were close to being complete. Superintendent Baranski noted that once all schedules are complete, she would work with Principals on a date to share with parents. President Burns noted the importance of releasing this information to parents as soon as possible; and asked that Administration keep them updated on the progress.

Member Fox asked if the scheduling consisted of students rotating classes. Superintendent Baranski clarified the teachers would be rotating classroom and not the students. She noted some of the teachers discussed practicing the rotation process to help for a smooth transition when the students return.

Member El-Hajj noted the Board and Superintendent had received an inquiry and asked that the information be shared for the benefit of everyone listening. She noted a discussion at the last meeting noted for site-specific substitutes. Superintendent Baranski explained Tim Larson, Assistant Superintendent of Human Resources, was working on process and procedures to make sure the availability of substitutes is consistent at each site. She shared having a minimum of one (1) to two (2) substitutes per site. Mr. Larson provided a brief overview of the process and procedures, which includes maintaining the daily rotation without mixing cohorts, etc. He noted the teachers are being asked to select a substitute for their class in advance, in case they need it. In addition to another substitute being available for IEP meetings, etc. Mr. Larson noted teachers are also being asked to look to within their site for substitutes. He explained the importance that teachers understand students cannot be disbursed to other classrooms.

Member El-Hajj inquired on technology issues and asked if all student iPads had been distributed. Superintendent Baranski noted all students have access to an iPad, but not everyone has one. She explained some iPads have not been picked up. Superintendent Baranski shared Technology staff started earlier this year to meet with Principals and discuss their pending work orders. She noted engagement data is looking very good and shared Mike Olander, Director of Pupil Services, and Meredith Riffel, Director of Community Collaborative, were working with site administration on tracking engagement. The first week of data tracking showed 87% engagement; 99.2% the following week; and 99.4% last week. Superintendent Baranski noted the importance of increasing the engagement percentages; and noted she was proud to see how staff supports families that struggle with engagement (i.e. home visits, driving an iPad to the student's home, providing hot spots, etc.).

Member El-Hajj noted the aforementioned inquiry included rainy day processes and procedures. Superintendent Baranski noted this would not be an issue until the students return to full-day instruction; and it would be established and incorporated in the SAFE AT SCHOOL Reopening Plan.

Member Levens-Craig inquired on administration's expectation of teachers responding to parents outside of their work hours. Superintendent Baranski explained each teacher has to establish work hours and healthy boundaries and communicate them to the students and parents. She noted as a parent, she often sends emails at night after her children have gone to bed; but does not expect the teacher to respond.

President Burns asked Administration to provide the Board with an update after the return of Transitional Kindergarten and Kindergarten students; and inquired on the student transportation process given the current guidelines. Karl Christensen, Assistant Superintendent of Business Services, shared Debbie Griffin, Interim Director of Transportation, noted a few students did not show up on time and busses ran late, but other than that, transportation ran smoothly.

President Burns noted today was IT Professionals Day and expressed the Board's gratitude towards the District's IT experts for all their hard work. He noted society has become accustomed to having technology and when it is not available, the blame goes to the IT professionals. Member Burns acknowledged their hard work during these unprecedented times.

Member El-Hajj complimented student teachers. She shared sitting in during their virtual class meetings, as a master teacher, and noted how impressed she was with their hard work.

Member Levens-Craig noted the District's oversight of selecting September 28 as the first day back for students, as it is Yom Kippur and affects some local families and staff. She asked that the calendar be cross-referenced in the future. Member Levens-Craig expressed her gratitude of the teachers for their work upon the return of students to campus. She noted the excitement on the campuses and shared it was great to see school buses in the community. Member Levens-Craig noted being surprised to hear the low number of requests to switch cohorts. She shared some parents specifically asked for their students to be in different cohorts to allow them time to work with one student at a time. Member Levens-Craig and President Burns expressed their gratitude for the creation of the protocol videos.

President Burns shared being pulled out of a meeting by Dr. Paul Gothold, San Diego County Superintendent of Schools, to share being impressed with the District's SAFE AT SCHOOL Reopening Plan and how it served as a model plan for other districts. President Burns shared he called Mr. Christensen to share the great news. He noted it is great to hear that Santee's practices are being used as models in the educational community. President Burns commended Mr. Christensen, and the Reopening Committee, for their hard work on putting this document together. He wished all the staff a great first day with students on campus.

J. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:23 p.m.

K. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:15 p.m. and reported no action had been taken.

L. ADJOURNMENT

With no further business, the regular meeting of September 15, 2020 was adjourned at 10:15 p.m.

Elana Levens-Craig, Clerk

Dr. Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
 Prepared by Karl Christensen
 October 6, 2020

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth

FISCAL IMPACT:

The estimated travel expenses are \$458.00, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - October 6, 2020											
Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal		
Wed-Thurs, 09/30/20 - 10/01/20	Tim Larson	Human Resources	ACSA Personnel Institute	Online Workshop	\$0	\$259	Human Resources	Workshop on current human resources laws and practices.	2		
Tuesday, 10/06/20	Mike Olander	Pupil Services	Suspension and Expulsion Training	Online Workshop	\$0	\$100	Professional Development	Training on suspension and expulsion procedures.	2		
Tues-Wed, 10/06/20 - 10/07/20	Dawn Minutelli	Educational Services	California Assessment Conference	Online Workshop	\$0	\$99	Title I	Workshop on connections between assessments and instruction.	1		
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California											
(NONE)											

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2. Approval/Ratification of Revolving Cash Report
 Prepared by Karl Christensen
 October 6, 2020

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve check #22684 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$104.99 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT - \$20,000**

Date	Number	Name	Memo	Amount
09/16/20	22684	Mission Federal Credit Union	Merchant capture charges	104.99

Total Checks Written 104.99

August 2020 Bank Fee

Reimbursed by SDCOE

Total to be Reimbursed \$104.99

Total to Deduct from Future Reimbursement \$0.00

Consent Item D.2.3. Acceptance of Donations, Grants, and Bequests
 Prepared by Karl Christensen
 October 6, 2020

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Funds to Support the Instructional Program	\$150.00	The Blackbaud Giving Fund	PRIDE Academy
106 Gift Cards for New Teachers	\$2,350.00	Santee Chamber of Commerce	Districtwide
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$2,500.00		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$2,500.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Kara Dodds and Associates	Speech & Language/Occupational Therapy Evaluations and Services	09/09/2020 – 06/30/2021	\$10,000.00 (not to exceed)	Special Education
Rancho Coastal Speech Therapy	Speech Evaluations	09/09/2020 – 06/30/2021	\$1,650.00 (not to exceed)	Special Education
Access Behavior	Speech Evaluations	09/09/2020 – 06/30/2021	\$7,920.00 (not to exceed)	Special Education
Jill Weckerly, Ph.D.	Psychological Educational Evaluation	09/18/2020 – 06/30/2021	\$12,000.00 (not to exceed)	Special Education
Emily Small	Professional Development Training	10/13/2020 – 11/19/2020	\$2,750.00 (not to exceed)	Educational Services
Crystal Noblin	Bus Driver Instruction Services	08/01/2020 – 06/30/2021	\$900.00 (not to exceed)	Transportation

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2020-21 and 2021-22 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Cajon Park School	7.6	180	\$0.575	\$786.60
Cajon Park School	6.8	180	\$0.575	\$703.80
Cajon Park School	5.6	180	\$0.575	\$579.60
Cajon Park School	4.4	180	\$0.575	\$455.40
Cajon Park School	3.2	180	\$0.575	\$331.20
Carlton Hills School	7.6	180	\$0.575	\$786.60
Carlton Hills School	10.0	180	\$0.575	\$1,035.00
Carlton Hills School	6.0	180	\$0.575	\$621.00
Carlton Oaks School	12.4	180	\$0.575	\$1,283.40
Carlton Oaks School	8.4	180	\$0.575	\$869.40
Carlton Oaks School	11.6	180	\$0.575	\$1,200.60
Carlton Oaks School	14.0	180	\$0.575	\$1,449.00
Chet F. Harritt School	18.8	180	\$0.575	\$1,945.80
Chet F. Harritt School	22.8	180	\$0.575	\$2,359.80
Hill Creek School	4.0	180	\$0.575	\$414.00
Pepper Drive School	14.0	180	\$0.575	\$1,449.00
Pepper Drive School	14.8	180	\$0.575	\$1,531.80
Pepper Drive School	14.0	180	\$0.575	\$1,449.00
Rio Seco School	14.0	180	\$0.575	\$1,449.00
Rio Seco School	10.0	180	\$0.575	\$1,035.00
Rio Seco School	11.6	180	\$0.575	\$1,200.60
Sycamore Canyon School	6.4	180	\$0.575	\$662.40
Sycamore Canyon School	14.0	180	\$0.575	\$1,449.00
Sycamore Canyon School	10.0	180	\$0.575	\$1,035.00
Sycamore Canyon School	14.0	180	\$0.575	\$1,449.00

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Sycamore Canyon School	14.4	180	\$0.575	\$1,490.40
Sycamore Canyon School	10.8	180	\$0.575	\$1,117.80
Sycamore Canyon School	14.8	180	\$0.575	\$1,531.80
Sycamore Canyon School	12.0	180	\$0.575	\$1,242.00
Sycamore Canyon School	5.6	180	\$0.575	\$579.60
Sycamore Canyon School	7.2	180	\$0.575	\$745.20
Sycamore Canyon School	13.6	180	\$0.575	\$1,407.60
San Diego Center for Children	34.0	180	\$0.575	\$3,519.00
San Diego Center for Children	34.0	180	\$0.575	\$3,519.00
Total:				\$42,683.40

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$42,683.40 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Consent Item D.2.6. Approval/Ratification of Expenditure Transactions
 Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
 October 6, 2020

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period August 1, 2020 through August 31, 2020.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There were 215 transactions totaling \$23,182.87 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20200818	ABEL,CATHY	CHILD NUTRITION	IN *WESTERN FOOD SAFET	149.00	Servsafe Manager Training and Exam: Julie Schwarts
20200818	ABEL,CATHY	CHILD NUTRITION	IN *WESTERN FOOD SAFET	149.00	Servsafe Manager Training and Exam: Connie Royer
20200818	ABEL,CATHY	CHILD NUTRITION	IN *WESTERN FOOD SAFET	149.00	Servsafe Manager Training and Exam: LouAnn Maheu
20200818	ABEL,CATHY	CHILD NUTRITION	IN *WESTERN FOOD SAFET	149.00	Servsafe Manager Training and Exam: Penney Fahl
20200818	ABEL,CATHY	CHILD NUTRITION	IN *WESTERN FOOD SAFET	149.00	Servsafe Manager Training and Exam: Valerie Olson
20200819	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	39.95	Food
20200821	ABEL,CATHY	CHILD NUTRITION	ZORO TOOLS INC	65.64	Logistic ratchet straps/Delivery trucks
20200825	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM*MM2NF06W2	115.50	Black toner cartridge - printer CK
20200831	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #908	43.09	Adapter monitors
20200831	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	20.97	Gluten free corn dog
				1,030.15	
20200804	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	EDIBLE ARRANGEMENTS	68.99	Condolences on behalf of the District
20200805	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS	100.55	Board meeting supplies
20200812	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS	46.80	Board meeting supplies
20200816	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	TLF*CANDLELIGHT FLORIS	85.40	Condolences on behalf of the District
20200816	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS #0745	(11.83)	Credit for incorrect charge
20200816	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS #0745	37.24	Board meeting supplies
20200819	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PANERA BREAD #204874 O	24.04	Board meeting supplies
20200820	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	21.96	Board meeting supplies
20200823	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CSBA.ORG	(1,176.00)	Reimbursement of fees for CSBA conference
20200826	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMZN MKTP US*MM3Q38262	8.61	Miscellaneous office supplies
				(794.24)	
20200821	AVILA,EVONNN	BUSINESS SERVICES	PAYPAL *AALRR	198.00	FRISK Webinar Registration - J. Ochoa; B. Downing
				198.00	
20200802	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	209.79	YALE classroom/office supplies
20200821	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	90.23	YALE office/classroom supplies
				300.02	
20200802	BONSER,KRISTEN	PRIDE ACADEMY	AMAZON.COM*MF9I03001	292.80	Books for teachers-Professional Development
20200805	BONSER,KRISTEN	PRIDE ACADEMY	TEACHERSPAYTEACHERS.CO	51.20	Supplemental curriculum
20200807	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*MF9JC9SL1	602.40	Math manipulatives
20200807	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*MF3BF9162	21.43	Student materials
20200811	BONSER,KRISTEN	PRIDE ACADEMY	DOLLAR TREE	38.79	Student materials
20200813	BONSER,KRISTEN	PRIDE ACADEMY	VONS #1897	13.01	Student materials
20200817	BONSER,KRISTEN	PRIDE ACADEMY	WALMART.COM.AY	187.85	Math manipulatives
20200823	BONSER,KRISTEN	PRIDE ACADEMY	BRAINPOP	175.00	Supplemental curriculum
20200823	BONSER,KRISTEN	PRIDE ACADEMY	BRAINPOP	230.00	Supplemental curriculum
20200823	BONSER,KRISTEN	PRIDE ACADEMY	BRAINPOP	175.00	Supplemental curriculum
20200824	BONSER,KRISTEN	PRIDE ACADEMY	HOMEDEPOT.COM	10.75	Student materials required for reopening plan
20200826	BONSER,KRISTEN	PRIDE ACADEMY	HOMEDEPOT.COM	38.66	Student materials required for reopening plan
				1,836.89	
20200817	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	AMAZON.COM*MM9ZF6FH2	40.89	Meeting video conferencing
20200825	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	ZOOM.US 888-799-9666	169.98	Meeting video conferencing/service upgrade
				210.87	
20200804	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*MF6N69571	22.72	Bags for student item pick-up
20200805	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*MF3NX3JQ2	46.99	UDL book
20200805	DOBBINS,TIMOTHY	CAJON PARK	AMAZON.COM*MF0CT0T22	26.93	UDL book
20200806	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*MF18M7QM1	40.30	UDL book
20200812	DOBBINS,TIMOTHY	CAJON PARK	AMAZON.COM*MM2D2DFB1	161.40	Pencil restock
20200816	DOBBINS,TIMOTHY	CAJON PARK	SEESAW LEARNING	120.00	Extended SeeSaw account for upper grade teacher - Distance Learning necessity
20200816	DOBBINS,TIMOTHY	CAJON PARK	SEESAW LEARNING	120.00	Extended SeeSaw account for upper grade teacher - Distance Learning necessity
20200830	DOBBINS,TIMOTHY	CAJON PARK	SEESAW LEARNING	120.00	Extended SeeSaw account for upper grade teacher - Distance Learning necessity
				658.34	
20200806	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*MF25740L2	48.07	Welcome back teacher bags(ribbon, postcards, gift bags, stress relief gifts)
20200806	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*MF0AD60M0	42.01	Non- sterile gown-PPE
20200807	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*MF2F67PQ0	66.79	Computer toner cartridge
20200810	FORSTER,CHASITY	HILL CREEK	SMART AND FINAL 929	45.75	Teacher welcome back bags
20200814	FORSTER,CHASITY	HILL CREEK	WALMART.COM AS	138.04	Middle School spiral notebooks
20200814	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*MF9XZ52Q0	22.95	Dry Erase ticket holder pockets (SDC)
20200817	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*MM48C7CH2	156.24	Utility service cart
20200824	FORSTER,CHASITY	HILL CREEK	TARGET 00014852	5.38	Blue painters tape
				525.23	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20200809	GRIFFIN,DEBRA	TRANSPORTATION	HOMEDEPOT.COM	15.77	Replacement tubes for tires-small engine
20200809	GRIFFIN,DEBRA	TRANSPORTATION	HOMEDEPOT.COM	40.00	Replacement tires and tubes
20200812	GRIFFIN,DEBRA	TRANSPORTATION	RANSOM BROTHERS TRUE V	27.02	Spray cleaner for windows
20200812	GRIFFIN,DEBRA	TRANSPORTATION	OFFICE DEPOT #908	30.66	Office supplies and organizer
20200813	GRIFFIN,DEBRA	TRANSPORTATION	OFFICE DEPOT 1135	3.25	Pens
20200813	GRIFFIN,DEBRA	TRANSPORTATION	OFFICE DEPOT #5125	4.55	Pens
20200813	GRIFFIN,DEBRA	TRANSPORTATION	OFFICE DEPOT #5125	59.23	Paper holder and planner
20200818	GRIFFIN,DEBRA	TRANSPORTATION	LOWES #01661*	23.66	Small engine tire replacement
20200826	GRIFFIN,DEBRA	TRANSPORTATION	CA TOXIC MAIN/US EPA F	500.00	EPA ID numbers fee rate
				704.14	
20200802	HICKS,TYLENE	CHET F. HARRITT	OTC BRANDS INC	86.90	SEL products for classroom
20200802	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #2253	28.46	Start of school supplies for students
20200804	HICKS,TYLENE	CHET F. HARRITT	WAL-MART.COM AS	13.13	Start of school supplies
20200804	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #2253	261.84	Problem solving supplies
20200804	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	216.83	Problem solving supplies
20200807	HICKS,TYLENE	CHET F. HARRITT	DOLLAR TREE	40.51	Supplies for students for Distance Learning
20200809	HICKS,TYLENE	CHET F. HARRITT	DOLLAR TREE	113.14	Classroom supplies
20200809	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	170.21	Classroom supplies
20200810	HICKS,TYLENE	CHET F. HARRITT	FAMILYBOLD.CORDER	64.54	Posters for Covid
20200810	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*MF3LT2VR2	103.42	Classroom supplies
20200810	HICKS,TYLENE	CHET F. HARRITT	OFFICE DEPOT #908	207.61	Classroom supplies
20200812	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	37.81	Miscellaneous student supplies
20200817	HICKS,TYLENE	CHET F. HARRITT	OFFICE DEPOT #908	72.94	Lanyards & key tags for new employees
20200818	HICKS,TYLENE	CHET F. HARRITT	JOANN STORES #1011	11.01	Fabric for green screen
20200820	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*MM9JY9AY2	64.58	Whiteboard surfaces for student problem solving
20200823	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*MM5T89J60	36.62	Teacher headset for Distance Learning
20200824	HICKS,TYLENE	CHET F. HARRITT	DOLLAR TREE	11.85	Replacement item for emergency kits for classrooms
20200824	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	39.86	Student materials
20200825	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*MM09W8R31	64.62	Cameras for PC desktops without video recording
20200827	HICKS,TYLENE	CHET F. HARRITT	UNIVERSAL MERC EXCHNGE	319.44	Student lanyards for face masks
				1,965.32	
20200807	HOHIMER,KAREN	CAJON PARK	POSTERMYWA* POSTERMYWA	7.99	Symptom check signage
20200812	HOHIMER,KAREN	CAJON PARK	JOANN STORES #1011	33.30	Materials for staff symptom check check-in table/bulletin board
20200813	HOHIMER,KAREN	CAJON PARK	THE HOME DEPOT #0673	30.90	Spray paint for Social Distance marking
20200828	HOHIMER,KAREN	CAJON PARK	BUILDASIGN.COM	138.49	Stickers for Social Distance reminders
20200828	HOHIMER,KAREN	CAJON PARK	MAKESTICKERS.COM	202.57	Stickers for Social Distance reminders
20200830	HOHIMER,KAREN	CAJON PARK	AMZN MKTP US*MM13F86Z0	184.14	Magnets for student restroom passes
20200830	HOHIMER,KAREN	CAJON PARK	THE HOME DEPOT #0673	30.90	Spray paint for Social Distance marking
20200830	HOHIMER,KAREN	CAJON PARK	AMAZON.COM*MM714S70	21.84	Labels for student restroom passes
				650.13	
20200805	HOOKS,TED A	PEPPER DRIVE	ROCHESTER 100, INC	540.00	Student/parent communication folders
20200807	HOOKS,TED A	PEPPER DRIVE	SIGNS.COM	268.27	COVID-19 site signage
20200813	HOOKS,TED A	PEPPER DRIVE	DOLLAR TREE, INC.	48.57	PPE containers
20200813	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM*MF1EA3DC0	186.40	Student supplies (rulers)
				1,043.24	
20200803	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*MF64K8XV1	152.09	Power bit for desk re-size, bags for materials distribution for Distance Learning, and Carpet arrows for COVID-related safety
20200803	LOCKE,SUMMER	SYCAMORE CANYON	SAGE PUBLICATIONS	45.18	Mitigating Learning Loss-Distance Learning PD Book
20200804	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*MF2ZE53R0	93.69	Velcro, and cleaning sprayers (2) for safe reopening
20200812	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*MM4DC9L91	62.38	Bags for distribution of materials during school closure
20200817	LOCKE,SUMMER	SYCAMORE CANYON	AMAZON.COM*MM5A464V2	111.21	Read aloud books-problem solving DoDEA fund
20200818	LOCKE,SUMMER	SYCAMORE CANYON	AMAZON.COM*MM55M6CG0	31.01	Read aloud books-DoDEA problem solving
20200823	LOCKE,SUMMER	SYCAMORE CANYON	PEARDECK.COM	149.99	Software for problem solving/instruction/coding- PearDeck-DoDEA fund
20200828	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*MM9J86GN0	100.17	iPad desktop mount-DoDEA problem solving
20200828	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*MM20T9UA2	25.84	Curtain rings and clear shower liner for isolation area in Health office (Covid related)
20200831	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*MU4Y10002	87.93	Plastic file hangers (for inside of bathrooms to keep cleaning logs), curtain rod for health office isolation station (COVID related)
				859.49	
20200803	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT 403	516.05	Security cameras for iPads at sites
20200805	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	MOSYLE COR* MOSYLEMAN	31.62	MDM system
20200810	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	(51.61)	Security cameras for iPads at sites
20200811	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	59.17	Wallplate, VGA cables
20200812	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	5.42	Junction box
20200816	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT #1848	51.92	Security cameras for sites for iPads
20200817	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*MF38T7RA0	361.38	Webcams with microphones x3
20200818	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE	24.99	Security camera software
20200824	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*MM11267W1 A	26.93	Wireless keyboard and mouse
20200825	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*MM4VE3RG1 A	82.42	USB 2.0 printer cable 24-pack
20200825	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*MM4ZJ8GX0 A	164.84	USB 2.0 printer cable 24-pack (2)
20200828	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*MM7J06890	147.57	HDMI to VGA adapters & display port to VGA adapters
20200830	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*MM18X9DR0	161.55	65W USB-C AC charger for Lenovo ThinkPads
				1,582.25	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20200802	MARTIN,SUZANNE	HILL CREEK	LOWES #01661*	15.60	Hand pump spray bottle for custodial disinfectant
20200803	MARTIN,SUZANNE	HILL CREEK	AMZN MKTP US*MF1V59VA1	63.80	Welcome back items for teachers
20200805	MARTIN,SUZANNE	HILL CREEK	LOWES #00907*	108.21	Hoses for power-washer
20200805	MARTIN,SUZANNE	HILL CREEK	AMZN MKTP US*MF7MD0BK1	120.99	Stylus pens for teachers- Welcome Back- no touch points
20200810	MARTIN,SUZANNE	HILL CREEK	AMZN MKTP US*MF6Y2MN2	21.43	Velcro spots for carpets- Social Distancing
20200811	MARTIN,SUZANNE	HILL CREEK	AMZN MKTP US*MF6JB58I2	90.18	UV sanitizing station for office high-touch items
20200813	MARTIN,SUZANNE	HILL CREEK	WALMART.COM AA	97.83	Storage and organization for individual school supplies. Totes, drawers, and containers
20200814	MARTIN,SUZANNE	HILL CREEK	AMZN MKTP US*MF9RO3UT2	40.74	Toner for printer
20200824	MARTIN,SUZANNE	HILL CREEK	AMZN MKTP US*MM2ZB49J1	92.74	Mailboxes for staff promoting Social Distancing
20200826	MARTIN,SUZANNE	HILL CREEK	BRAINPOP	230.00	Subscription for middle school History teachers
20200827	MARTIN,SUZANNE	HILL CREEK	AMAZON.COM*MU24L5OR1 A	19.42	Mailbox cubbies for staff
20200828	MARTIN,SUZANNE	HILL CREEK	THE HOME DEPOT #0673	(129.26)	Return of hoses-wrong type
20200828	MARTIN,SUZANNE	HILL CREEK	THE HOME DEPOT #0673	52.89	Hand sanitizer for custodians
				824.57	
20200807	MCGINTY,MIRIAM	SPECIAL EDUCATION	SP * CLEARMASK	216.58	Classroom supplies
20200820	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*MM54Q4EQ2	40.91	Materials/supplies for SLP's
20200825	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON.COM*MM4U27G5O A	32.72	SDC supplies
20200828	MCGINTY,MIRIAM	SPECIAL EDUCATION	NORTHERN SPEECH SERVIC	53.14	Protocols
20200831	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*MU2KZ30F1	28.82	SDC supplies
20200831	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*MU3Q230U1	27.62	SDC supplies
				399.79	
20200802	MINUTELLI,DAWN	EDUCATIONAL SERVICES	TARGET.COM *	112.02	State Pre-School supplies
20200802	MINUTELLI,DAWN	EDUCATIONAL SERVICES	TARGET.COM *	162.47	State Pre-School supplies
20200806	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*MF5Z00AH2	185.70	State Pre-School supplies
20200806	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SAGE PUBLICATIONS	225.90	Distance Learning playbook
20200807	MINUTELLI,DAWN	EDUCATIONAL SERVICES	TARGET.COM *	37.45	State Pre-School supplies
20200807	MINUTELLI,DAWN	EDUCATIONAL SERVICES	TARGET.COM *	93.10	State Pre-School supplies
20200807	MINUTELLI,DAWN	EDUCATIONAL SERVICES	LAKESHORE LEARNING MAT	1,119.81	State Pre-School supplies
20200810	MINUTELLI,DAWN	EDUCATIONAL SERVICES	OFFICE DEPOT #5125	200.31	State Pre-School supplies
20200812	MINUTELLI,DAWN	EDUCATIONAL SERVICES	STAPLES DIRECT	64.65	State Pre-School supplies
20200812	MINUTELLI,DAWN	EDUCATIONAL SERVICES	STAPLES DIRECT	103.57	State Pre-School supplies
20200812	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SCHOLASTIC, INC.	435.60	Pre-School Scholastic subscription
20200814	MINUTELLI,DAWN	EDUCATIONAL SERVICES	LEARNING WITHOUT TEARS	1,055.89	State Pre-School supplies
20200825	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*MM54U5I61	19.86	Book: The Google Infused Classroom
20200830	MINUTELLI,DAWN	EDUCATIONAL SERVICES	OFFICESUPPLY.COM	67.60	Pre-School supplies
				3,883.93	
20200821	MONTLER,BONNER M	EDUCATIONAL SERVICES	TARGET 00014852	71.30	Classroom set-up equipment for Distance Learning research and development
20200821	MONTLER,BONNER M	EDUCATIONAL SERVICES	AMZN MKTP US*MM1ID2300	167.43	Classroom set-up equipment HD live stream webcam for Distance Learning research and development
				238.73	
20200802	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*MF4ZU01Q1	327.99	Start of school supplies for students
20200803	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*MF8U564M2	75.64	Start of school supplies for students
20200803	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*MF74D2CX2	387.80	Problem solving supplies
20200804	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*MF6K163T0	51.48	Start of school supplies for students
20200804	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*MF8K66ME1	96.93	Problem solving supplies
20200809	NELSON,REBECCA	CHET F. HARRITT	AMAZON.COM*MF3TJ1VC0	43.45	Bathroom signage for Covid
20200811	NELSON,REBECCA	CHET F. HARRITT	WAL-MART #1917	52.50	Thermometers for temperature checks
20200812	NELSON,REBECCA	CHET F. HARRITT	SMART AND FINAL 929	38.75	Student supplies for distribution
20200819	NELSON,REBECCA	CHET F. HARRITT	SMART AND FINAL 931	31.26	Hydration for staff for iPad distribution
20200821	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*MM7NQ7J20	344.60	Headset devices for Project Safe Distance Learning
20200823	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*MM9921TQ0	366.00	Headset devices for Project Safe Distance Learning
20200827	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*MM70B4HS0	65.24	Barrier for health office for isolation room for Covid
				1,881.64	
20200813	OCHOA,JESSICA	OST PROGRAMS	OFFICE DEPOT #5125	161.61	Office chair
20200813	OCHOA,JESSICA	OST PROGRAMS	THE WRAPSHACK	52.03	Staff lunch
20200817	OCHOA,JESSICA	OST PROGRAMS	TARGET 00002501	32.17	Project Safe school supplies-zip bags
				245.81	
20200809	PARKER,HEIDI MARIA	PEPPER DRIVE	HOBBY LOBBY ECOMM	14.35	Stencils for physical distancing markers
20200810	PARKER,HEIDI MARIA	PEPPER DRIVE	HOBBY-LOBBY #658	2.48	Stencils for physical distancing markers
20200812	PARKER,HEIDI MARIA	PEPPER DRIVE	PARTY CITY 441	43.05	Staff supplies
20200821	PARKER,HEIDI MARIA	PEPPER DRIVE	HOMEDEPOT.COM	68.37	Cooling fan
20200821	PARKER,HEIDI MARIA	PEPPER DRIVE	PARTY CITY 441	17.22	Staff supplies
20200830	PARKER,HEIDI MARIA	PEPPER DRIVE	BUILDSIGN.COM	1,034.74	School signage (COVID19)
				1,180.21	
20200807	PEZONE,MELYNDA	CARLTON OAKS	AMZN MKTP US*MF1F22SQ1	78.07	Plastic bags for item distribution and patch for health office bed
20200810	PEZONE,MELYNDA	CARLTON OAKS	AMZN MKTP US*MF0TT4IQ1	10.66	Distance markings for carpet
20200811	PEZONE,MELYNDA	CARLTON OAKS	AMAZON.COM*MF5R13QJ2	32.20	Marking paint for distance markings in front of the school
20200811	PEZONE,MELYNDA	CARLTON OAKS	AMAZON.COM*MF6RH2QM2	16.50	Stencils for spray painting distance markings in front of school
20200813	PEZONE,MELYNDA	CARLTON OAKS	AMZN MKTP US*MM1IU4NG1	55.80	Distance markings for carpet
				193.23	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20200803	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	ADOBE CREATIVE CLOUD	359.88	Annual subscription for Adobe Creative Suite applications
20200810	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	POWTOON.COM	468.00	Annual subscription for Powtoon online software
				<u>827.88</u>	
20200804	RIFFEL,MEREDITH	PUPIL SERVICES	WALMART.COM AU	122.77	Supplies for DoDEA - PRIDE Academy
20200805	RIFFEL,MEREDITH	PUPIL SERVICES	OTC BRANDS INC	102.82	DoDEA supplies for PRIDE Academy
20200806	RIFFEL,MEREDITH	PUPIL SERVICES	AMZN MKTP US*MF86H1Q01	55.28	DoDEA supplies
20200810	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON.COM*MF7W10UZ1	342.45	DoDEA PRIDE ACADEMY
20200820	RIFFEL,MEREDITH	PUPIL SERVICES	OFFICE DEPOT #908	37.35	Headphones
				<u>660.67</u>	
20200810	ROGERS,CHRISTOPHER	RIO SECO	AMZN MKTP US*MF9HL2IX1	32.30	Bags for student materials distribution
20200812	ROGERS,CHRISTOPHER	RIO SECO	AMZN MKTP US*MM4PJ5LZ1	42.00	Staff Welcome Back Kit
20200812	ROGERS,CHRISTOPHER	RIO SECO	DOLLAR TREE	72.40	Staff Welcome Back Kits
20200812	ROGERS,CHRISTOPHER	RIO SECO	AMZN MKTP US*MF7T25610	109.96	Staff Welcome Back Kit
20200813	ROGERS,CHRISTOPHER	RIO SECO	SQ *HONEY DONUTS	66.00	Welcome Back Staff meeting donuts
				<u>322.66</u>	
20200807	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MF8B09PK0	87.21	Custodial supplies
20200809	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MF0RU1VN0	21.43	Carpet markers 6 foot
20200812	SAUNDERS,LEAH	CARLTON HILLS	SMART AND FINAL 581	63.98	Staff Welcome Back
20200816	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MM0G72E41	41.95	Carpet markers 6 foot
20200821	SAUNDERS,LEAH	CARLTON HILLS	SMART AND FINAL 929	94.99	SEL Staff Welcome Back
20200823	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MM8B90S81	36.61	Sensory items for Distance Learning packets SPED
20200826	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MM4TL2SD2	24.77	Instructional technology stand for Distance Learning
20200827	SAUNDERS,LEAH	CARLTON HILLS	SMART AND FINAL 581	37.70	Bags to pack Distance Learning supplies
20200827	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MM4RP5H50	32.30	Timers for Distance Learning packets SPED
20200828	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MU3M203V1	91.55	Magnets for bathroom passes Social Distancing
20200830	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*MM3ZJ6D80	12.92	SEL book Distance Learning
				<u>544.81</u>	
20200805	SHEEN,KRISTINA D	OST PROGRAMS	DOLLAR TREE	88.00	Summer supplies Project Safe
20200805	SHEEN,KRISTINA D	OST PROGRAMS	SPROUTS FARMERS MARK	43.50	Project Safe summer food
20200805	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	246.95	Project Safe supplies
20200806	SHEEN,KRISTINA D	OST PROGRAMS	TARGET 00014852	120.45	Project Safe classroom supplies
20200809	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	124.37	Project Safe supplies
				<u>623.27</u>	
20200807	SIMPSON,DEBRA	RIO SECO	AMZN MKTP US*MF5EA2DU1	64.29	Covid: Social Distancing carpet spots
20200821	SIMPSON,DEBRA	RIO SECO	THE WRAPSHACK	152.68	Leadership Team lunch to review engagement form procedures
				<u>216.97</u>	
20200812	SOUTHCOTT,STEPHANIE	CARLTON HILLS	PAYPAL *SANVEN CORP EB	40.72	Parent communication board supplies
20200818	SOUTHCOTT,STEPHANIE	CARLTON HILLS	DOLLARTREE	73.27	Distance Learning materials
20200818	SOUTHCOTT,STEPHANIE	CARLTON HILLS	SMART AND FINAL 929	37.70	Distance Learning materials
				<u>151.69</u>	
20200802	STARKEY,MARK	INFORMATION TECHNOLOGY	BEST BUY MHT 00011452	(296.26)	Lightning digital AV adapters for iPads
20200803	STARKEY,MARK	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	22.40	Razor blades for iPad prep
				<u>(273.86)</u>	
20200805	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIO	OPC STATE WB FEE	11.04	OPC State Water Board fee
20200805	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIO	STATE WATER BOARD	480.00	Storm Water application fee
				<u>491.04</u>	
				<u>23,182.87</u>	

Consent Item D.2.7. Adoption of Proclamation for National School Lunch Week
 Prepared by Karl Christensen
 October 6, 2020

BACKGROUND:

In 1946 Congress enacted the National School Lunch Act designed to help states begin, maintain, operate, and expand school lunch programs. Since that time, the program has grown and is continuing to follow those guidelines. The American School Food Service Association is requesting that local school districts adopt the attached proclamation designating the week of October 12-16, 2020 as “National School Lunch Week.” This year’s theme is “Now Playing: School Lunch.” The adopted and endorsed proclamation will be displayed at each site in the Child Nutrition Services serving area during the designated week of October 12-16, 2020.

RECOMMENDATION:

It is recommended that the Board of Education adopt the proclamation endorsing the week of October 12-16, 2020 as National School Lunch Week.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

There is no fiscal impact. This item supports the District’s wellness program.

STUDENT ACHIEVEMENT IMPACT

Child nutrition programs including school lunch and breakfast programs, are important to the health and education of the students of Santee School District.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

SANTEE SCHOOL DISTRICT PROCLAMATION ENDORSING
"NATIONAL SCHOOL LUNCH WEEK"



OCTOBER 12-16, 2020

WHEREAS, The National School Lunch Program has served our nation admirably for over 70 years through advanced practices and nutrition education; and

WHEREAS, the National School Lunch Program is dedicated to the health and well-being of our nation's children; and

WHEREAS, the National School Lunch Program has been joined through the years by many other excellent child feeding programs; and

WHEREAS, there is evidence of continued need for nutrition education and awareness of the value of school feeding programs; and

WHEREAS, Santee schools are served from a central production center at 9880 Riverwalk Drive; and

WHEREAS, Santee School District invites all family members to join their students for lunch for the reasonable sum of \$6.00/adult (excluding beverage) and \$3.00/child (\$0.40/child for reduced fee lunch).

NOW, THEREFORE, BE IT PROCLAIMED that Santee School District hereby officially proclaims October 12-16 "National School Lunch Week – Now Playing: School Lunch!"

AYES:

NOES:

ABSENT:

Elana Levens-Craig, Clerk of the Board of Education

Date: October 6, 2020

Consent Item D.2.8.
 Prepared by Karl Christensen
 October 6, 2020

Approval of Uniform Complaint Quarterly Report
 Required by the Williams Settlement

BACKGROUND:

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district’s governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

SANTEE SCHOOL DISTRICT Uniform Complaint Quarterly Report July 1, 2020 through September 30, 2020			
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Mis-assignment	0	0	0
Total	0	0	0

RECOMMENDATION:

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending September 30, 2020 and authorize administration to submit the report to SDCOE.

FISCAL IMPACT:

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

STUDENT ACHEIVEMENT IMPACT:

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Consent Item D.2.9.
Prepared by Karl Christensen
October 6, 2020

Appointment of a Member to the Independent Citizens'
Oversight Committee

BACKGROUND:

With passage of Measure S and a resolution to issue General Obligation Bonds, the District constituted and convened the Citizens' Oversight Committee to oversee expenditure of bond funds. In Santee, this committee is known as the Independent Citizens' Oversight Committee or ICOC.

The ICOC bylaws contemplate that the committee would consist of a minimum of seven (7) members. However, initial recruiting efforts only resulted in the submittal of six applications. All of these applicants were appointed.

After the first meeting, one of the members moved out of state and, therefore, resigned. On June 16, 2020, and August 4, 2020, the Board appointed additional members to the ICOC. Since that time, a member has dropped from the committee bringing the current membership to six. An application was recently received from Beth Rackliffe. Appointment of Ms. Rackliffe to the ICOC would bring the total serving members to seven.

RECOMMENDATION:

It is recommended that the Board of Education appoint Beth Rackliffe to serve on the District's Independent Citizens' Oversight Committee.

This recommendation supports the following District goals:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There are \$15.37 million in General Obligation Bond proceeds to oversee.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Biondo, Gina	Cajon Park	IV-01 #10321110	\$0.00	\$52,667.00	08-13-20
2. Brigida, Cecilia	PRIDE Academy	Permit 01 #30015109	\$0.00	\$32,866.00	09-08-20
3. Cordova, Martha	Hill Creek	III-01 #30015278	\$0.00	\$52,667.00	08-17-20
4. Duffett, Kira	Sycamore Canyon	IV-01 #30015273	\$0.00	\$52,667.00	08-17-20
5. Eveland, Kelly	Hill Creek	V-09 #10321564	\$0.00	\$74,492.00	08-17-20
6. Feightner, Jillian	Chet F. Harritt	IV-01 #10321562	\$0.00	\$52,667.00	08-17-20
7. Ferreira, Kaitlyn	Chet F. Harritt	V-01 #10321262	\$0.00	\$55,212.00	09-03-20
8. Inglese, Alison	Rio Seco	IV-01 #10324253	\$0.00	\$52,667.00	08-26-20
9. Matteson, Elizabeth	Rio Seco	IV-01 #10321462	\$0.00	\$52,667.00	08-17-20
10. Meehan, Sarah	Hill Creek	IV-01 #30002018	\$0.00	\$52,667.00	08-27-20
11. Persson, Nils	Hill Creek	III-01 #10321181	\$0.00	\$52,667.00	08-14-20
12. Vargas, Shannon	Rio Seco	IV-10 #10321487	\$0.00	\$71,425.00	08-18-20

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Gilbert, Nicole	Cajon Park to <i>Special Education</i>	V-01 to V-02 #10324260	\$55,212.00	\$57,622.00	08-12-20

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Baranov, Ashley	Cajon Park	IV-03 to V-03 #10321127	\$56,088.00	\$60,032.00	08-12-20
2. Bernard, Kara	Hill Creek	V-05 to VI-05 #30002023	\$64,852.00	\$69,672.00	08-12-20
3. Brady, Meghan	PRIDE Academy	III-08 to IV-08 #10321420	\$62,442.00	\$67,043.00	08-12-20
4. Clixby, Chelsea	Cajon Park	III-07 to IV-07 #10324251	\$60,470.00	\$64,852.00	08-12-20
5. Costa, Kristie	Carlton Oaks	III-04 to IV-04 #10321203	\$54,555.00	\$58,279.00	08-12-20
6. Dawson, Robin	Pepper Drive	V-06 to VI-06 #10321300	\$67,262.00	\$72,301.00	08-12-20
7. Fossing, Katherine	Carlton Hills	III-12 to IV-12 #10321154	\$70,329.00	\$75,807.00	08-12-20
8. Freund, Autumn	PRIDE Academy	III-12 to IV-13 #10321505	\$70,329.00	\$77,998.00	08-12-20

Certificated Staff continued

C. Change of Status/Location continued...

9. Gianola, Paul	PRIDE Academy	V-06 to VI-06 #10321350	\$67,262.00	\$72,301.00	08-12-20
10. Gillespie, Mary	Carlton Oaks	21 D to III-01 #10321556	\$2,475.20	\$52,667.00	09-01-20
11. Ginn, Candace	PRIDE Academy	V-10 to VI-10 #10321416	\$76,902.00	\$82,818.00	08-12-20
12. Gormican, Ashley	Rio Seco	IV-04 to V-04 #10321457	\$58,279.00	\$62,442.00	08-12-20
13. Harris, Sheila	Cajon Park	IV-15 to V-15 #10321159	\$82,380.00	\$88,953.00	08-12-20
14. Houfek, Megan	PRIDE Academy	V-10 to VI-10 #10321426	\$76,902.00	\$82,818.00	08-12-20
15. Johansen, Michelle	Pepper Drive	V-10 to VI-10 #10321539	\$76,902.00	\$82,818.00	08-12-20
16. Larson, Susan	Sycamore Canyon to Carlton Hills	VI-22 #30014108	\$100,346.00	\$100,346.00	08-12-20
17. Mallard, Hannah	Sycamore Canyon	III-04 to IV-04 #30002963	\$54,555.00	\$58,279.00	08-12-20
18. McNearney, Michelle	PRIDE Academy	III-08 to IV-08 #10321402	\$62,442.00	\$67,043.00	08-12-20
19. Rhoads, Alicia	Cajon Park	IV-05 to V-06 #30014795	\$62,661.00	\$67,262.00	09-08-20
20. Roque, Monica	Hill Creek	III-09 to IV-09 #30006053	\$64,414.00	\$69,234.00	08-12-20
21. Sweetman, Emily	Hill Creek	III-02 to IV-02 #30012480	\$52,667.00	\$53,897.00	08-12-20

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Hodges, Sharon	Long-Term LOA		Family	Approve	12-01-20 to 06-09-21

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Rhoads, Alicia	Cajon Park	V-06	Accepted new position	10-01-20

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

Classified Staff continued

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Boldin, Mary	Technology	IT System Technician 28.5 B / 8.0 hrs to 28.5 B + PGI #2 / 8.0 hrs #30014973	\$4,340.93	\$4,358.93	08-19-20
2. Boxler, Nancy	Cajon Park to <i>Hill Creek</i>	Instructional Assistant, Special Ed II 21 E / 6.0 hrs to #10327240	\$2,598.70	\$2,598.70	08-19-20
3. Braun, Jessica	Carlton Hills to <i>Cajon Park</i>	Campus Aide 15 D / 2.0 hrs to <i>Food Service Worker I-A</i> 20 A / 1.5 hrs #30003678	\$461.83	\$509.28	09-21-20
4. Gribble, Deborah	Cajon Park	Instructional Assistant, Special Ed II 20 E / 6.25 hrs to 20 E + PGI #1 / 6.25 hrs #10327175	\$2,784.42	\$2,797.92	08-19-20

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date
1. Lozano, Carlos	Cajon Park	Project SAFE Assistant / 17 C / 3.5 hrs	School	Approve	10-12-20 to 01-11-21

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Ahwal, Angela	Rio Seco	Campus Aide	Personal	09-11-20
2. Bisbiglia, Sonya	Cajon Park	Campus Aide	Personal	09-12-20
3. Hernandez, Abraham	Cajon Park	Instructional Assistant, Special Ed II	Personal	08-28-20
4. Mowrey, Kimberly	Cajon Park	Instructional Assistant, Special Ed II	Accepted another position	08-04-20

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2.

Approval to Create Coordinator, Human Resources
Job Description

Prepared by Tim Larson
October 6, 2020

BACKGROUND:

The complexity of human resources related services has evolved significantly over the last 10 years as a result of internal efficiency and state/federal requirements. With these changes, we see a need for an added level of coordination and decision authority to ensure effective daily operations of the department. This request is to eliminate the previous position of Administrative Secretary for the Human Resources Department and replace it with the position of Coordinator, Human Resources. The job description being proposed maintains various secretarial duties required to run the department but include additional oversight of department operations.

RECOMMENDATION:

Administration recommends the creation of a Coordinator, Human Resources position as reflected in the attached job description.

FISCAL IMPACT:

The financial impact is \$8,404. This includes the total cost between Step 1 of the Administrative Secretary and step 1 of the Coordinator, Human Resources.

STUDENT ACHIEVEMENT IMPACT:

This position will support employees in their employment with the Santee School District.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

SANTEE SCHOOL DISTRICT

COORDINATOR, HUMAN RESOURCES

JOB SUMMARY:

Under the direction of the Assistant Superintendent of Human Resources, the Coordinator, Human Resources provides a variety of complex duties encompassing supervision, coordination, planning and consultation regarding the operation of all services provided by the Human Resources Department. This individual is expected to be able to work independently and must possess a broad understanding and knowledge of credentialing and assignment monitoring, personnel records, preparing employment correspondence and processing of staff; will exercise good judgment in the application and interpretation of complex rules and regulations; will provide support to school sites/departments, administrators and staff to ensure compliance with District, State and Federal regulations related to personnel concerns and matters; represents the District at county and state meetings as required.

DISTINGUISHING CHARACTERISTICS:

The Coordinator, Human Resources is part of the District's management team and is distinguished by the variety of technical and confidential responsibility involving a high degree of complexity, initiative, and independence. The incumbent is required to be a flexible individual with strong organizational skills who is capable of assuming responsibility, learning and applying terms of employment contracts, education and labor code, workers compensation, health benefit regulations and other laws related to personnel. The incumbent assists their supervisor in coordinating the operating procedures, communications, and administrative supportive functions of the Human Resources office including clerical preparation and maintenance of Governing Board documents and other meeting documentation. The list of duties is not considered to be exhaustive.

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

1. Provides supervision in the preparation and maintenance of all personnel records.
2. Maintains all job descriptions for all new and current positions in the District.
3. Coordinates the work of departmental employees and provides evaluation input on their work.
4. Assists in planning and implementation of a continuing program for position control, recruiting and selection of employees.
5. Monitors and adjusts a variety of processes including certificated and classified postings, interview schedules, substitute placement, certified and classified placements, personnel transfers, new employee orientations, departmental procedures.
6. Directs the activities associated with manual and automated human resources record-keeping; administers the maintenance of all District personnel files; plans, designs, implements, and continuously assesses the personnel record management, storage, and retrieval system.
7. Assists supervisor with overseeing implementation of District workers compensation program.
8. Reviews and coordinates employees' medical and personal leaves to ensure compliance with District, State and Federal leave of absence policies, procedures, and regulations (i.e. FMLA, CFRA, medical, military, and unpaid personal leaves).

9. Prepares, analyzes, and refines statistical and informational data for submission to various federal, state and local agencies.
10. Assists with compiling information for negotiations with bargaining units and in facilitating the district negotiation process.
11. Prepares departmental correspondence suitable to conduct department business.
12. Conducts research pertaining to personnel, including salary research, studies of staffing characteristic and professional standards.
13. Provides support for recruitment and processing of all new employees for District employment.
14. Serves as a resource person to other District departments and school sites.
15. Maintains and audits personnel information, database systems, staffing and directories.
16. Assists in interpreting existing personnel policies and regulations for District personnel and assists in developing new policies and regulations.
17. Handles regular and routine questions or requests from employees concerning the specific application of personnel policies, procedures, and regulations.
18. Prepares Board Agenda items, letters, and reports; performs other clerical duties.
19. Provides and conducts personnel orientations, professional development, and in-service training programs.
20. Assist in designing forms, applications, and test materials to ensure compliance with State and Federal statutes and Board Policies regarding non-discrimination and equal employment opportunities.
21. Assists with coordinating classified and certificated staffing regarding layoffs and rehire list procedures.
22. Maintains close contact with all departments/site administrators in planning and anticipating personnel needs of the school's programs and position control.
23. Oversees coordination of certificated and classified seniority list.
24. Attends meetings and prepares minutes and summaries of actions taken.
25. Participates in, and facilitates, meetings and workshops to convey information regarding a wide variety of subjects pertaining to personnel processes and procedures.
26. Serves as a member on the District Professional Leadership Team.
27. Performs other duties as assigned by the Assistant Superintendent of Human Resources.

KNOWLEDGE OF:

1. Oral and written communication skills.
2. Modern office methods, practices and procedures,
3. Digital record retrieval and storage systems.
4. Laws and regulations of the Education Code and District pertaining to assigned area.
5. General purposes and goals of human resources and benefits administration.
6. Principles of providing training and work direction to others.
7. Interpersonal skills including tact, patience, integrity, and courtesy.

ABILITY TO:

- Change and adapt office procedures and details in concert with the needs and requirements of the District.
- Independently compose correspondence.
- Perform in situations requiring specialized knowledge, using tact and good judgment.
- Read, understand, and explain technical policies and material.
- Train and coordinate the work of others.

- Understand, carry out and give oral and written instructions.
- Establish and maintain cooperative relationships with those contacted in the course of work.
- Develop and implement multiple projects and programs with competing priorities
- Work efficiently under pressure with frequent interruptions
- Interpret and apply District, State and Federal policies regarding personnel concerns.
- Provide information and assistance to employees, supervisors and administrators.
- Work independently.
- Respect the confidentiality of information.
- Establish and maintain a calm, tactful and diplomatic manner.
- Must be able to type on a keyboard and/or typewriter.
- Demonstrated ability to be flexible and dependable in implementing job responsibilities

TRAINING AND EXPERIENCE:

Education: Equivalent of high school graduation and a minimum of two (2) years of college-level coursework in a related field; a bachelor's degree in a related field is highly desirable.

Experience: Minimum of three (3) years of successful human resources, benefits, or related experience with increasing responsibility. Training and experience in office management and technical office skills are required. Management-confidential experience is desirable.

Licenses: State of California driver's license and willingness to use own vehicle.

WORKING CONDITIONS:

Environment:

- Office environment
- Driving a vehicle to conduct work
- Constant interruptions
- Variable hours

Physical Demands:

- Dexterity of hands and fingers to operate a computer keyboard
- Seeing to read and interpret a variety of material
- Sitting or standing for extended period of time
- Hearing and speaking to exchange information

BOARD ADOPTED October __, 2020

Consent Item D.3.3.

Adoption of Resolution No. 2021-11 Reduce and/or Eliminate a Classified Non-Management Position

Prepared by Tim Larson
October 6, 2020

BACKGROUND:

Due to a recent 504 agreement it was determined the 1:1 support for a student is no longer necessary and should be eliminated.

Any employees affected by these changes will be provided alternative employment opportunities within the District, if available. All employees resulting in a reduction in work hours and/or layoff will receive the required 60-day notification process and placed on a reemployment list for no less than 39-months.

RECOMMENDATION:

It is recommended that the Board of Education approve the elimination of the following vacant position effective October 7, 2020:

- One (1) Instructional Assistant, Special Ed II position at Sycamore Canyon Elementary

FISCAL IMPACT:

The annual savings to reduce the Instructional Assistant, Special Ed II position will be \$12,912.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

**SANTEE SCHOOL DISTRICT
Resolution No. 2021-11**

**REDUCE AND/OR ELIMINATE
CLASSIFIED NON-MANAGEMENT POSITION**

WHEREAS, a recent 504 decision requires the elimination of 1:1 support provided for a student requiring the elimination of one Instructional Assistant, SPED II position.

NOW, THEREFORE, BE IT RESOLVED that as of the 6th day of October 2020, the Governing Board of Santee School District approved to reduce and/or eliminate the following position effective October 7, 2020:

- One (1) Instructional Assistant, Special Ed II position at Sycamore Canyon Elementary

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 6th day of October 2020, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 10/06/2020

Elana Levens-Craig
Clerk, Board of Education

Consent Item D.3.4.

Approval of Influenza Vaccine Administration
Program Agreement

Prepared by Tim Larson
October 6, 2020

BACKGROUND:

On October 15, 2020, Santee School District will hold its annual open enrollment event. This year RITE AID has once again agreed to provide immunizations with influenza vaccine (“flu shot”) to eligible members. The service will be provided by authorized pharmacists certified under the RITE AID immunization program.

This vaccine will be provided free of charge to employees providing proof of eligibility of insurance coverage accepting outside billing.

RECOMMENDATION:

It is recommended that the Board of Education approve the influenza vaccine administration program agreement.

FISCAL IMPACT:

There is no cost to the District for this program.

STUDENT ACHIEVEMENT IMPACT:

Not applicable.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.4.

VACCINE ADMINISTRATION PROGRAM AGREEMENT

This agreement ("Agreement") is entered into by and between Santee School District ("Employer") and Rite Aid Hdqtrs. Corp. ("Rite Aid") and effective as of 09/07/2020 ("Effective Date"). Employer and Rite Aid hereinafter may be referred to individually as "Party" or collectively as "the Parties."

I. RITE AID RESPONSIBILITIES

A. Rite Aid will provide immunizations with vaccine to Employer's eligible employees ("Services"). The Services will be provided by authorized pharmacists who have been certified under the Rite Aid Immunization Program, and in accordance with indications and contraindications recommended in applicable current guidelines from the Advisory Committee on Immunization Practices ("ACIP") of the U.S. Centers for Disease Control & Prevention ("CDC"), the Food & Drug Administration ("FDA"), and/ or other competent authorities, as applicable.

B. In providing the Services, Rite Aid agrees to comply with all applicable state and federal laws, including all applicable Medicare laws, regulations and Center for Medicare and Medicaid Services ("CMS") instructions and the applicable standard of care in the jurisdiction where Services are being provided.

II. EMPLOYER RESPONSIBILITIES

Eligible employees shall be informed by Employer of the Services available through Rite Aid under this agreement, but no employee shall be required to avail himself or herself of immunizations with vaccines. Employer agrees to pay Rite Aid for the Services that it renders to Employer's employees in accordance with Section III below.

III. BILLING AND COMPENSATION

A. Rite Aid will support flu clinics in markets which includes a Rite Aid location. For such a flu clinic, Employer agrees to pay and Rite Aid shall bill twenty-eight dollars and zero cents (\$28.00) for each quadrivalent vaccine and seventy-eight dollars and ninety-nine cents (\$78.99) for each Flu vaccine

provided to an eligible employee of Employer (the "Unit Price") that is not covered by insurance. Employee eligibility shall be determined by Employer. The Unit Price includes the costs associated with the vaccine and the administration fee. In addition to the fees set forth above, Employer agrees to pay and Rite Aid shall bill a \$60.00 per hour staffing fee per pharmacist per location that does not provide twenty-five (25) immunizations per hour during clinic hours.

B. Rite Aid can provide invoices to Employer by mail. Employer will be responsible for paying Rite Aid for all Services within forty-five (45) days of receipt of the invoice by the Employer from Rite Aid. All billings shall be issued to employer in care of CSEBA and processed by CSEBA with employer at Employer's request, provided that CSEBA is not a party to or obligated under this Agreement for payment.

IV. TERM AND TERMINATION

This Agreement will terminate on March 31, 2021. This Agreement may be terminated earlier upon: (i) sixty (60) days' advance written notice from either Party to the other Party; (ii) thirty (30) days' advance written notice by the non-breaching party upon default or breach of any provision of this Agreement which is not cured within such thirty (30) day period by the breaching party; or (iii) insolvency or the filing of any bankruptcy proceedings by or on behalf of either Party, or an assignment for the benefit of creditors or the appointment of a receiver, effective immediately. In the event of a breach or issue with services which may pose a risk to the health of eligible employees, Employer may terminate effective immediately on written notice, with payment of Services as of that date or minimum guarantees prorated for the monthly cycle based on date of termination.

V. LIABILITY AND INDEMNITY

A. Each Party agrees to indemnify, hold harmless and defend the other Party, its parent, subsidiary or affiliates from any liability, loss, damage, claim or expense, including costs and attorney’s fees, arising from a third party claim in connection with the negligence or willful misconduct or other failure to perform in accordance with this Agreement of the other Party or its agents or employees.

B. Rite Aid represents to Employer that it has industry standard professional liability insurance covering the Services under this Agreement.

C. IN NO EVENT WILL EITHER PARTY BE LIABLE FOR ANY PUNITIVE, EXEMPLARY, SPECIAL, CONSEQUENTIAL OR INCIDENTAL DAMAGES (INCLUDING, WITHOUT LIMITATION, LOSS OF REVENUE, PROFITS, OR GOODWILL) ARISING OUT OF, RELATING TO, OR IN CONNECTION WITH THIS AGREEMENT, WHETHER SUCH LIABILITY ARISES FROM ANY CLAIM BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE, WHETHER OR NOT A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE, EXCEPT TO THE EXTENT COVERED BY RITE-AID’S AVAILABLE INSURANCE COVERAGE. EXCEPT FOR A PARTY’S LIABILITY FOR INDEMNIFICATION OBLIGATIONS, IN NO EVENT WILL A PARTY’S LIABILITY TO THE OTHER PARTY ARISING OUT OF, RELATING TO, OR IN CONNECTION WITH THIS AGREEMENT, EXCEED THE ACTUAL AMOUNT PAYABLE TO RITE AID BY EMPLOYER IN THE 12 MONTHS PRECEDING THE CAUSE OF ACTION UNDER THIS AGREEMENT. NEITHER EMPLOYER NOR RITE AID, NOR ANY OF THEIR AGENTS, OFFICERS, OR EMPLOYEES, SHALL BE LIABLE TO ANY THIRD PARTY FOR ANY ACT OR OMISSION OF THE OTHER PARTY. EACH PARTY ACKNOWLEDGES THAT THIS AGREEMENT IS NOT INTENDED TO CREATE ANY THIRD PARTY BENEFICIARIES. THE FOREGOING SHALL NOT ACT TO LIMIT THE APPLICATION OF RITE AID’S INSURANCE COVERAGE FOR CLAIMS COVERED BY THIS AGREEMENT.

VI. NOTICES

All notices relating to this Agreement shall be in writing; postage prepaid, and shall be sent by certified mail return receipt requested, to one of the addresses below.

NOTICE TO RITE AID:
Rite Aid Hdqtrs. Corp. Attn:
Department 30 Hunter Lane
Camp Hill, PA 17011

NOTICE TO EMPLOYER:
Santee School District
1950 South Sunwest Lane Suite 100
San Bernardino CA 92408

VII. GOVERNING LAW

This Agreement shall be construed and enforced in accordance with the laws of the state where the Services are provided hereunder. Any disputes between the Parties shall be exclusively venued in the federal courts located in the state where the Services are provided hereunder and both Parties waive any claim of *forum non conveniens* with regard to that venue.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date set forth herein by their duly authorized officers.

Santee School District

RITE AID HDQTRS. CORP.

Signature

Tim Larson / Assistant Superintendent, HR
Name/Title

Summer Kerley, Vice President, Clinical Services
Name/Title:

Date

09/07/2020
Date

Delia
M.
Saber
Digitally signed by Delia M. Saber
Date: 2020.07.15 13:29:54-07'00'

Consent Item D.3.5. Approval of Short-Term Services Agreements
 Prepared by Tim Larson
 October 6, 2020

BACKGROUND:

From time to time, the Santee School District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed at an hourly or daily rate, while other services are billed by the job.

RECOMMENDATION:

It is recommended that the Board of Education approve the following short-term services agreements:

Name	Description Services	Date(s) of Services	Amount	Funding
Jillaine Smasal-Kwak	School Nurse Services	09/09/2020 – 06/30/2021	\$63.94/hour (not to exceed \$40,000.00)	Special Education
Donna Farquar	Writing Instruction for Alternative School	10/01/2020 – 06/08/2021	\$2,900.00 (not to exceed)	Alternative School

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the Short-Term Services Agreement is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.5.

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

BACKGROUND:

Applications for membership on Board Advisory Committees were distributed to parents, the community, and employees on the District's and School's web and Facebook pages. Submitted applications have been accepted and the Superintendent assigned applicants based on priorities and openings to membership on Board Advisory Committees to fill current vacancies. Membership on a Board Advisory Committee is a one-year term.

The Board advisory committees with vacant positions to be filled are:

- Budget Advisory Committee (BAC)
- Calendar Advisory Committee
- Character Education Committee and School Climate Advisory Committee
- Communication Committee
- District Advisory Committee (DAC)
- District English Learner Advisory Committee (DELAC)
- Special Education Advisory Committee
- Wellness Advisory Committee

Budget Advisory Committee focuses on the District's budget and fiscal solvency. Members include 9 community members/parents, 1 Board member, 2 District Administrators, Employee Association members.

Calendar Advisory Committee provides recommendations to the Board of Education for the District school calendar. This committee is usually comprised of Employee Association members, District employees, and Board of Education members. Community membership is encouraged.

Character Education and School Climate Advisory Committee develops and monitors programs that promote student character. Membership on this committee consists of community members/parents, 1 Board member, 2 District Administrators, and Employee Association members.

Communication Committee expands the communication links in the District so a broader range of constituents have an opportunity to clarify, discuss, and hear the latest information in the District and report it accurately back to the stakeholders they represent. Membership on this committee consists of employees and parents, 1 Board member, 2 District Administrators, and Employee Association members.

District Advisory Committee (DAC) reviews curriculum and instruction, focuses discussions about quality student achievement, reviews recommended curriculum and instructional policies, and discusses issues that affect and promote student well-being. Membership on this committee consists of parents and teachers, 4 District Administrators, and Employee Association members.

District English Learner Advisory Committee (DELAC) provides information on programs and services for English learners. Membership on this committee consists of parents, teachers, 4 District Administrators, Employee Association members.

Special Education Advisory Committee reviews and discusses special education issues in order to work collaboratively with staff and parents to resolve concerns. Membership on this committee consists of 9 parents of students with diverse disabilities and from various schools, a special education teacher, a classified employee, 2 District Administrators, 2 Board members, and Employee Association members.

Wellness Advisory Committee provides recommendations to the Board of Education for the development and evaluation of the local wellness policy. Membership on this committee consists of parents, 1 Board member, 2 District administrators, Employee Association members, community members, and organizations.

The Superintendent has assigned the applicants based on their priority choices listed on their applications and recommends appointments as assigned in the attached chart. Administration will continue to recruit membership in Board Advisory Committees to assure parent and community input is received.

RECOMMENDATION:

Administration recommends that the Board approve the Superintendent's committee assignments and appoint these applicants to fill vacancies on the various Board Advisory Committees. The applicants represent a variance of schools throughout the District.

FISCAL IMPACT:

There is usually a negligible fiscal impact dependent on the committee's needs. Any costs are paid from department operating budgets.

STUDENT ACHIEVEMENT IMPACT:

Board Advisory Committees provide the Board with valuable input and information from all stakeholders when making decisions that impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Santee School District
2020-21 Board Advisory Committees

		Budget	Calendar	Character Education & School Climate	Communication	DAC	DELAC	Special Ed	Wellness
<i>Total vacancies for 2020-21</i>		9	<i>Open</i>	9	<i>Open</i>	9	9	9	9
Applicant Name	Represents								
1	Meaghan Biery	Parent - Sycamore Canyon	X			X			
2	Kimberly Hill	Parent - Sycamore Canyon				X			X
3	Kandi Ellis	Employee - Carlton Hills		X	X				
4	Cassandra Millsap	Employee - Chet F. Harritt			X				
5	CASEY PRICE	Parent - Hill Creek		X			X		
6	Kimmerlee White	Parent - Carlton Oaks/Hill Creek	X					X	
7	Jean Brittain	Parent - Carlton Hills	X		X				
8	Candace Schmitthenner	Parent - Carlton Hills						X	
9	Lyndy Kirkpatrick	Parent - Chet F. Harritt STEAM			X				
10	Kelli O'Brien	Santee Citizen						X	X
11	John Lee	Parent - Rio Seco					X		
12	Kathy Kakacek	Santee Citizen					X		
13	Taylor Ruiz	Parent - Rio Seco			X				
14	Laura Santiago	Parent - Chet F. Harritt STEAM			X	X			
15	Mary DeMaria	Parent - Sycamore Canyon				X			
16	Elizabeth Tosson	Parent - Rio Seco			X			X	
17	David Lee	Parent - Rio Seco	X						
18	Candace Garmer	Parent - Rio Seco			X		X		
19	Kirandeep Singh Ranouta	Parent - Rio Seco					X		
20	Stacie White	Parent - Rio Seco							X
21	Brian Yeagy	Parent - Rio Seco			X				X
22	Elisa Cadwell	Parent - Rio Seco					X		
23	Soha Elias	Parent - Rio Seco					X		
24	Sara Shelton	Parent - Cajon Park					X		
25	Deborah Skinner	Parent - Carlton Hills	X				X		
26	Lorena Nava Ruggero	Parent - Chet F. Harritt STEAM					X	X	
27	Paul Lee	Parent - Chet F. Harritt STEAM	X				X		
28	Mary Lee	Parent - Chet F. Harritt STEAM		X			X		
29	Kim Baroz	Parent - PRIDE Academy				X			
30	Danielle DiMattio	Parent - Pepper Drive			X			X	
31	Kelsey J. Carney	Parent - Rio Seco	X			X			
32	Dr. Jeff Mihlon, Ed.D.	Santee Citizen					X	X	

Santee School District
2020-21 Board Advisory Committees

		Budget	Calendar	Character Education & School Climate	Communication	DAC	DELAC	Special Ed	Wellness
33	Diana Garcia Ceballos	Parent - Rio Seco					X	X	
34	Maria E Jimenez	Parent - Carlton Oaks/Rio Seco					X	X	
35	Peper Anan	Parent - Carlton Oaks		X					
36	Lan Nguyen	Parent - Rio Seco	X						
37	Lisa McAllister	Parent - Rio Seco			X				X
38	Anthony J Roman	Parent - Sycamore Canyon		X		X			
39	Beth Rackliffe	Santee Citizen				X			
40	Jean Toscano	Santee Citizen					X	X	
41	Megan Konold	Parent - Chet F. Harritt STEAM	X						X
42	Kristen Dare	Parent - Rio Seco			X	X			
43	Moheena	Parent - Rio Seco		X	X				
44	Erin Hagen	Parent - Chet F. Harritt STEAM		X					X

Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report
 Prepared by Karl Christensen
 October 6, 2020

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period July 1, 2020 through August 31, 2020 prepared on a cash and modified accrual basis and include the District’s revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

- This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$10,292,946; cash receipts of \$9,658,110; and disbursements of \$6,926,192 are reflected for the period of July 1, through August 30, 2020 resulting in an ending cash balance of \$13,024,864 as of August 31, 2020.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Monthly Financial Report - July and August

1

CASH REPORT FOR JULY AND AUGUST

	Actual	Projected*	Difference
Beginning Cash Balance as of July 1, 2020	\$10,292,946	\$10,292,946	\$ -
INCOME			
A. Local Control Funding Formula			
State Aid- Current Year	2,934,512	2,934,512	\$ -
State Aid- Deferral	3,830,068	3,830,068	\$ -
Property Taxes	483,290	483,290	\$ -
B. Federal Income			
Federal Funding	1,410,820	1,410,820	\$ -
C. State Income			
Lottery	3,275	3,275	\$ -
Other State Funding	17,358	17,358	\$ -
D. Local Income			
Other Local Income	145,349	145,349	\$ -
Spec Ed- Current Year	394,958	394,958	\$ -
Spec Ed- Deferral	378,095	378,095	\$ -
Interest	60,385	60,385	\$ -
E. Due to/Due from other funds	-	-	\$ -
F. Debt Proceeds	-	-	\$ -
TOTAL INCOME	\$9,658,110	\$9,658,110	\$ -
Beginning Balance Plus Income	\$19,951,056	\$19,951,056	\$ -
DISBURSEMENTS			
G. Commercial Warrants	\$2,665,324	\$2,665,324	\$ -
H. Salary and Benefits	3,964,720	\$3,964,720	\$ -
I. Other Outgo	296,148	\$296,148	\$ -
J. Interfund Borrowing Out	-	-	\$ -
K. Debt Service	-	-	\$ -
TOTAL DISBURSEMENTS	\$6,926,192	\$6,926,192	\$ -
Ending Cash Balance as of August 31, 2020	\$13,024,864	\$13,024,864	\$ -

* Based on Cash Flow Projection at Unaudited Actuals - September 2020

**Budget Revisions
Through August 31, 2020
2020-21 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	18,246,456	(364,749)	17,881,707
Estimated Income	49,136,048	28,485,682	77,621,730
Estimated Expenditures	49,600,599	27,815,636	77,416,235
Change in Fund Balance	(464,551)	670,046	205,495
Projected Ending Fund Balance	17,781,905	305,297	18,087,202
Less: Restricted Program Carryovers	-	305,297	305,297
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	111,170	-	111,170
Less: Assigned Vacation Carryover	454,983	-	454,983
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,322,487	-	2,322,487
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	14,497,397	-	14,497,397
Fund 17 Projected End of Year Balance	3,135,746	-	3,135,746
Projected Reserves	19,955,630	-	19,955,630
	<u>August</u>	<u>July</u>	
Projected Reserve % 2020-21¹	25.78%	25.78%	
Projected Reserve % 2021-22^{1,2}	21.36%	21.36%	
Projected Reserve % 2022-23^{1,2}	10.95%	10.95%	

¹As a % of the Estimated Total Outgo

²Based on Multi-Year Projection at 2019-20 Unaudited Actuals September, 2020

Next Update is to Occur December 2020 for 1st Interim

Discussion and/or Action Item E.3.1.
Prepared by Tim Larson
October 6, 2020

Ratification of Memorandum of Understanding (MOU) between Santee School District and Santee Teachers Association (STA)

BACKGROUND:

Santee School District and the Santee School Teachers Association (STA) have negotiated a Memorandum of Understanding (MOU) regarding the negotiable impacts and effects of in-person instruction in the 2020-21 school year related to the coronavirus:

STA membership ratified the MOU on October 28, 2020. The negotiated language is attached for your consideration. The fiscal impact of the MOU is:

- Stipend of \$500 for certificated employees for additional duties required by the state for tracking and reporting of student engagement.

RECOMMENDATION:

It is recommended that the Board of Education ratify the Memorandum of Understanding between Santee School District and the Santee Teachers Association.

FISCAL IMPACT:

The Disclosure of Collective Bargaining Agreement is attached. The fiscal impact of the agreement for the 2020-21 school year is \$260,524

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

**Memorandum of Understanding
Between
Santee School District and Santee Teachers Association
September 23, 2020**

In-Person Instruction

As of the date of this MOU, the Parties recognize that the COVID-19 pandemic necessitates significant modifications to the operation of schools to minimize the health risks associated with COVID-19 infection for all students, staff, and their families while also providing equitable access to education for students.

The Parties acknowledge that staff and students may need to self-quarantine, become quarantined, and/or the District may need to close a learning cohort or close school(s) on an emergency basis to slow the spread of infection and illness arising from COVID-19 during the 2020-2021 school year.

Unless otherwise noted below, the provisions of this MOU shall supersede any provisions of the Collective Bargaining Agreement between the Parties that are in conflict for the duration of this MOU, or until modified by mutual agreement of the District and the Association. The Parties affirm the obligation to comply with all provisions of the Collective Bargaining Agreement (“CBA”) not in conflict with this MOU. Further, the Parties affirm that all provisions of the Educational Employment Relations Act (“EERA”) *California Government Codes 3540 et seq.* apply and remain in effect.

The Parties agree to the following:

DEFINITIONS

1. “Classroom”- is any academic, learning, assessment, or instructional space used by students, certificated, classified, parents, administrators, or other adults on a school campus. This applies to both indoor and outside learning spaces, and includes libraries, computer or scientific laboratories, study halls, or any other common space on a school campus.
2. “Cohort”- is a group of students that maintains social isolation and physical distancing. Cohorts are designed to remain stable and intact in order to prevent the spread of infection and illness arising from COVID-19. Classroom cohort sizes supersede class size language in the CBA for in-person learning during the life of this MOU.
3. “Common Equipment” - is any school equipment or structures that is designed to be used or shared by more than one individual. This includes, but is not limited to, technology, books, computers, recess/playground equipment, physical education equipment, pens, pencils, etc.
4. “Common Space” - is any indoor or outdoor space on a school campus designed or commonly used by more than one group of individuals. This includes, but is not limited to, school offices, nurse stations, playgrounds, blacktops, quads or outdoor gathering spaces, hallways, bathrooms, etc.
5. “Face Coverings” - cloth or disposable face coverings or masks as recommended by federal, state, and local public health guidance. This can also include face shields.
6. “In-Person Instruction” - In-person instruction is defined as instruction under the immediate physical supervision and control of a certificated employee of the LEA while engaged in educational activities required of the pupil.
7. “Hand Sanitizer”- this product must contain at least 60% alcohol. Ethyl alcohol is preferred and should be used when there is the potential of unsupervised use by children. Isopropyl

alcohol hand sanitizers are more toxic and can be absorbed through the skin. Hand sanitizers containing methanol are toxic and shall not be used. (see CDC and FDA Advisories.)

8. "Personal Protective Equipment" - this refers to equipment that is used to limit or prohibit the transmission or infection of COVID-19 from person to person. It is also commonly referred to as Essential Protective Equipment or Essential Protective Gear such as face coverings, masks, N95 masks, face shields, neck guards, barriers, gloves, goggles, etc. (NOTE: not all of the aforementioned devices would be used by all staff members).
9. "Physical Distancing" - also known as social distancing to help decrease the spread of the virus by increasing the space between people to at least six (6) feet and reducing the number of different people with whom a person interacts.

A. PERSONAL PROTECTIVE EQUIPMENT ("PPE")

1. Face Covering Requirements: Face coverings shall be worn in accordance with the SAFE AT SCHOOL Reopening Plan.
2. Hand Washing Supplies- The District shall comply with the following hand washing needs:
 - a) Every room with a sink shall be stocked with soap and medically effective hand sanitizer.
 - b) Every classroom shall be provided multiple medically effective hand sanitizers that meets all health guidelines pertaining to student safety.
 - c) Non-classroom workspaces and common spaces shall be provided medically effective hand sanitizer.
 - d) All hand washing/hand sanitizing supplies noted above or otherwise provided shall be checked and restocked prior to the beginning of each day and as needed.

B. IN-PERSON LEARNING

The COVID-19 pandemic has caused federal, state, and local public health officers to issue orders and guidance impacting the educational operations of the District in order to minimize health and safety risks associated with COVID-19 infection and illness. As a result of the orders and guidance issued by federal, state, and local public health officers, any in-person learning offered by the District during the pandemic shall be offered consistent with all of the provisions below.

1. Adherence to Health Guidelines and Orders:
 - a) The District shall adhere to the COVID-19 guidelines and orders issued by the Centers for Disease Control and Prevention ("CDC"), California Department of Public Health ("CDPH"), California Department of Education ("CDE"), California Department of Industrial Relations Division of Occupational Safety and Health ("Cal-OSHA"), and San Diego County Public of Health issued as of July 1, 2020.
 - b) Where there is a conflict between the various guidelines or orders, the District shall adhere to those issued by the CDPH in consultation with the Reopening Logistics Planning Team.
2. Physical Distancing: Classroom/Instructional/Academic Learning Spaces:
 - a) The District and bargaining unit members shall adhere to physical distancing requirements in accordance with the SAFE AT SCHOOL Reopening Plan
 - b) No unit member shall be directed to violate the six (6) feet of physical distancing requirement except to do daily temperature checks, provide specialized services or assessment to students using a plexiglass divider and appropriate PPE, or prevent imminent harm from occurring.

3. Recess/Student Break Times:

School site administrators, in consultation with unit members, shall create plans and schedules that provide recess and break times for both students and unit members.

4. Meetings and Gatherings:

- a) The District and bargaining unit members shall adhere to meeting and gathering restrictions in accordance with the SAFE AT SCHOOL Reopening Plan
- b) Parent Teacher Conferences will be held virtually if COVID-19 restrictions are still in effect. Parent Teachers Conferences will not occur while the AM/PM Hybrid schedule is in effect.

5. Student Cohorts:

The Parties affirm that student cohorts are intended and designed to provide stable groupings of students that are maintained throughout each school day, and through each trimester with an assigned primary cohort teacher, and systems are in place at the school site to prevent the mixing of classroom cohorts.

6. Leave:

Unit members who are unable to meet the expectations included in this MOU shall use any sick leave or personal necessity leave consistent with the law and the collective bargaining agreement. Eligible unit members will also be entitled to Families First Coronavirus Response Act (FFCRA) leave benefits. Human Resources will work in good faith with unit members to ensure access to FFCRA leave benefits. When a teacher has mild or no symptoms and believes he/she can work from home, the teacher may consult with his/her supervisor to determine if this option is appropriate with no leave required. If this option is deemed appropriate by the supervisor, a substitute will be provided, and the teacher will teach from home in conjunction with the substitute.

7. Testing:

The District will provide COVID testing options periodically to all teachers and when testing is required for individuals in accordance with state and local guidelines.

8. In-Person Learning During Hybrid:

During hybrid instruction, each class is divided into two sessions: AM & PM. The AM session will include 2 hours and 45 minutes of in-person instruction, and this session is repeated in the PM. In addition, independent work will be assigned by the teacher, the value of which is equivalent to the difference between the minimum instructional minutes required by the State, as outlined in SB 98, and the amount of in-person instruction. It is expressly understood by the parties that the instructional minutes outlined in SB 98 will apply in distance learning and the hybrid model. When the district goes to full in-person instruction, the instructional minutes outlined in the CBA will apply. Teacher duties will remain consistent with past practice at the start of each hybrid session.

9. Classroom Aides:

In recognition that primary teachers (TK – 3) will be delivering additional instructional minutes daily, the district will provide each school instructional aide(s) equivalent to at least two hours per week per primary teacher to assist with instructional preparation.

10. Prior to a decision being made, the District will consult with the association regarding pending decisions related to changes to instructional and operational practices that may impact working conditions.
11. Long-Term Distance Learning teachers will not provide coverage for other classes.

C. OTHER HEALTH AND SAFETY ISSUES

1. Daily Cleaning and Disinfecting:

The District shall ensure that all classroom spaces, restrooms, common spaces, and workspaces are cleaned and disinfected daily in accordance with the SAFE AT SCHOOL Reopening Plan. Bargaining unit members shall adhere to the expectations contained in the SAFE AT SCHOOL Reopening Plan.

2. Air Ventilation and Filtration:

The District and bargaining unit members will adhere to the provisions of the SAFE AT SCHOOL Reopening Plan related to air ventilation and filtration. The District will provide portable HEPA filters, upon request, as supplies and functionality of the systems allow.

D. RECOGNITION OF ADDITIONAL WORKLOAD

The Parties recognize that State requirements have been altered from a strict attendance reporting to a combination of attendance and engagement. In addition, non-classroom bargaining unit members will also experience an increase to the amount of tracking and reporting activities. Therefore, the District shall pay each bargaining unit member a one-time stipend of \$500 in 2020-21 in recognition of these added duties. Furthermore, for the remainder of the 2020-21 school year as of the effective date of this MOU, the number of Extended Workdays, as defined in Article XIII of the CBA, shall be reduced to no more than 15. During hybrid, these meetings will be primarily focused on procedures and implementation of the Safe at School Reopening Plan.

E. SPECIAL EDUCATION

The District and STA agree that it should not be an expectation that teachers provide supervision, on an on-going basis, for students dropped off significantly before the scheduled start time or not picked up near the scheduled end time. In the event parents of SDC students drop off their students early or do not pick up their student near the end time causing teachers to need to provide supervision, the District will work with the teacher and parent to create alternatives.

F. COVID-19 EXPOSURE AND COHORT/SCHOOL SITE CLOSURE

The District and bargaining unit members shall adhere to the provisions of the SAFE AT SCHOOL Reopening Plan related to COVID-19 cases.

G. TRAINING

1. Consistent with federal, state, and local public health officer guidelines, all staff, as appropriate, shall be trained in the following areas applicable to their position, including but not limited to:
 - i. Reinforcing the importance of health and safety practices and protocols.
 - ii. Cleaning and disinfecting protocols, cleaning supplies and equipment.
 - iii. Physical distancing requirements, personal protective equipment, and stable classroom cohort protocols.

- iv. Health screening protocols and procedures.
 - v. Protocols on responding to individuals who manifest symptoms associated with COVID-19 while at school.
 - vi. Protocols on responding to individuals with a family member or someone in close contact with a student or staff member who tests positive for COVID-19.
 - vii. Protocols on responding to a student or staff member testing positive for COVID-19; and
 - viii. Any other orders or guidelines in operation at a District site, as contained in the SAFE AT SCHOOL Reopening Plan, with which a bargaining unit member is expected to understand and comply.
2. The District shall provide appropriate software and training for bargaining unit members required to engage with students in a virtual setting either as part of in-person learning, distance learning, or a hybrid model.

H. SAFE AT SCHOOL PLAN

The District will communicate with all teachers when the plan is revised. The communication will include a list of the changes and will be shared as soon as the plan is published for the public.

I. ACCESS LIMITATIONS AND ASSOCIATION RIGHTS

The District shall develop and implement a plan to minimize access to school sites, and limit non-essential visitors, facility use permits, and volunteers in accordance with the SAFE AT SCHOOL Reopening Plan. Provisions in the Safe at School Reopening Plan shall not change or modify the current CBA and MOUs without negotiating.

J. DURATION

- 1. The Parties share joint interests in keeping communications open and working collaboratively for the benefit of students, staff, parents, and the District community as events continue to unfold during the pandemic.
- 2. This MOU shall expire in full without precedent on June 30, 2021 unless extended by mutual written agreement of the Parties.

FOR THE ASSOCIATION:

FOR THE DISTRICT:

Date

Date

Disclosure of Collective Bargaining Agreement

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

Santee School District

Name of Bargaining Unit: Santee Teachers Association (STA) Certified: x Classified: _____

The proposed agreement covers the period: Beginning: 7/1/2020 Ending: 6/30/2021

This agreement will be acted upon by the Governing Board at its meeting on: 10/6/2020
Date

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2020 - 21		Year 2 2021 - 22		Year 3 2022 - 23	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. Step & Column - Increase (Decrease) due to movement plus any changes due to settlement	\$30,184,206.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
2. Salary Schedule - Increase (Decrease)	\$30,184,206.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
3. Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	\$30,184,206.00	\$189,500.00	0.63%	\$0.00	0.00%	\$0.00	0.00%
4. Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$5,958,362.26	\$37,407.30	0.63%	\$0.00	0.00%	\$0.00	0.00%
5. Health/Welfare Benefits - Increase (Decrease)	\$2,865,126.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. Total Compensation - Increase (Decrease) Total Lines 1(a) thru 5(a)	\$39,007,694.26	\$226,907.30	0.58%	\$0.00	0.00%	\$0.00	0.00%
7. Total Number of Represented Employees	392.00	392.00	392.00	392.00	392.00	392.00	392.00
8. Total Compensation Cost for Average Employee - Increase (Decrease)	\$99,509.42	\$578.85	0.58%	\$0.00	0.00%	\$0.00	0.00%

Impact on other Funds: See attached for impact to Fund 12

Disclosure of Collective Bargaining Agreement

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

Santee School District

Name of Bargaining Unit: Santee Teachers Association (STA) Certificated: x Classified: _____

The proposed agreement covers the period: Beginning: 7/1/2020 Ending: 6/30/2021

This agreement will be acted upon by the Governing Board at its meeting on: 10/6/2020
Date

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2020 - 21		Year 2 2021 - 22		Year 3 2022 - 23	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. Step & Column - Increase (Decrease) due to movement plus any changes due to settlement	\$105,011.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
2. Salary Schedule - Increase (Decrease)	\$105,011.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
3. Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	\$105,011.00	\$1,000.00	0.95%	\$0.00	0.00%	\$0.00	0.00%
4. Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$20,729.17	\$206.20	0.99%	\$0.00	0.00%	\$0.00	0.00%
5. Health/Welfare Benefits - Increase (Decrease)	\$17,002.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. Total Compensation - Increase (Decrease) Total Lines 3(a), 4(a), 5(a)	\$142,742.17	\$1,206.20	0.85%	\$0.00	0.00%	\$0.00	0.00%
7. Total Number of Represented Employees	2.00	2.00	2.00	2.00	2.00	2.00	2.00
8. Total Compensation Cost for Average Employee - Increase (Decrease)	\$71,371.09	\$603.10	0.85%	\$0.00	0.00%	\$0.00	0.00%

Impact on other Funds: _____

A. Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary:

MOU for In-Person Instruction during COVID-19 pandemic.
Includes \$500 per bargaining unit member stipend for additional workload due to more complex reporting requirements

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)

One Instructional Assistant per school to assist primary grade teachers (Grades K-3) with instructional prep support due to more instructional minutes than in the current Collective Bargaining Agreement when the AM/PM hybrid is active

C. What are the specific impacts on instructional/support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.

Significant change to instructional delivery for AM/PM hybrid and full in-person learning due to COVID restrictions

D. What contingency language is included in the proposed agreement? Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

None

E. Source of Funding for Proposed Agreement

1. Current Year

LCFF Funds

2. How will the ongoing cost of the proposed agreement be funded in future years?

One-time only stipend for 2020-21 and short term use of Instructional Assistants

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)

N/A

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$77,675,553
b. State Standard Minimum Reserve Percentage for this District	3.00%
c. Projected P-2 ADA	6,565.80
d. State Standard Minimum Reserve Amount for this District <i>(Line 1a times Line 1b, or \$50,000, whichever is greater, for a district with less than 1,001 ADA)</i>	\$2,330,266.60

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)


a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$2,330,266.60
b. General Fund Budgeted Unrestricted Unappropriated Amount	\$14,279,052.77
c. Special Reserve Fund 17-Budgeted Designated for Economic Uncertainties	\$3,135,746.00
d. Special Reserve Fund 17-Budgeted Unappropriated Amount	
e. Total District Budgeted Unrestricted Reserves	\$19,745,065.37

3. Do unrestricted reserves meet the state standard minimum reserve amount? Yes No

G. Certification


The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and Government Code § 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



 District Superintendent
 (Signature)

 Date
 9/28/2020



 Chief Business Official
 (Signature)

 Date
 9-25-2020

Contact Person: KARL CHRISTENSEN Telephone No.: 619-258-2320

H. Impact of Proposed Agreement on Current Year Operating Budget

Date of governing board approval of budget revisions in Col. 2: 10/6/2020
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of 9/15/2020	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions As Of: 9/15/2020	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
2019-20 Unaudited Actuals w MYP				
REVENUES:				
LCFF Sources (8010-8099)	59,450,336			59,450,336
Remaining Revenues (8100-8799)	18,171,395			18,171,395
TOTAL REVENUES	77,621,731	0	0	77,621,731
EXPENDITURES:				0
1000 Certificated Salaries	35,077,667	189,500		35,267,167
2000 Classified Salaries	11,428,589	32,411		11,461,000
3000 Employee Benefits	18,003,433	37,407		18,040,840
4000 Books and Supplies	4,401,591			4,401,591
5000 Services and Operating Expenses	6,486,348			6,486,348
6000 Capital Outlay	47,627			47,627
7000 Other	605,745			605,745
TOTAL EXPENDITURES	76,051,000	259,318	0	76,310,318
OPERATING SURPLUS (DEFICIT)	1,570,731	(259,318)	0	1,311,413
OTHER SOURCES AND TRANSFERS IN	0		0	0
OTHER USES AND TRANSFERS OUT	1,365,235	0	0	1,365,235
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	205,496	(259,318)	0	(53,822)
BEGINNING BALANCE	17,881,706			17,881,706
CURRENT YEAR-ENDING BALANCE	18,087,202			17,827,884
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	507,039		0	507,039
Restricted (9740)	256,544		0	256,544
Committed (9750/9760)	0		0	0
Assigned (9780)	454,982		0	454,982
Reserve Economic Uncertainties (9789)	2,322,487	7,780	0	2,330,267
Unassigned/Unappropriated (9790)	14,546,151			14,279,053

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:
 Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

H. Impact of Proposed Agreement on Current Year Operating Budget

Date of governing board approval of budget revisions in Col. 2: 10/6/2020
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of 09/15/20	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
2019-20 Unaudited Actuals w MYP				
REVENUES:				
LCFF Sources (8010-8099)	0			0
Remaining Revenues (8100-8799)	328,676			328,676
TOTAL REVENUES	328,676	0	0	328,676
EXPENDITURES:				
1000 Certificated Salaries	121,072	1,000		122,072
2000 Classified Salaries	103,220			103,220
3000 Employee Benefits	76,022	206		76,228
4000 Books and Supplies	17,602			17,602
5000 Services and Operating Expenses	9,860			9,860
6000 Capital Outlay	0			0
7000 Other	0			0
TOTAL EXPENDITURES	327,776	1,206	0	328,982
OPERATING SURPLUS (DEFICIT)	900	(1,206)	0	(306)
OTHER SOURCES AND TRANSFERS IN	0			0
OTHER USES AND TRANSFERS OUT	0			0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	900	(1,206)	0	(306)
BEGINNING BALANCE	44,103			44,103
CURRENT YEAR-ENDING BALANCE	45,003			43,797
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	0			0
Restricted (9740)	45,003	(1,206)	0	43,797
Committed (9750/9760)	0			0
Assigned (9780)	0			0
Reserve Economic Uncertainties (9789)	0			0
Unassigned/Unappropriated (9790)	0			0

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1. First Reading: Board Policies for Annual Review
Prepared by Dr. Kristin Baranski
October 6, 2020

BACKGROUND:

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the Board Policies listed below. These Board Policies have been reviewed by Administration and are submitted to the Board for a first reading.

Policy	Policy Title
BP 1312.1	Complaints Concerning District Employees
BP 4116	Probationary/Permanent Status
BP 5116.1	Intradistrict Open Enrollment
BP 6145	Extracurricular and Cocurricular Activities

RECOMMENDATION:

It is recommended that the Board of Education review the listed Board Policies submitted for a first reading. These Board Policies will return for a second reading and request for approval.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

STUDENT ACHIEVMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Item F.1.1.

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

The Governing Board recognizes its accountability to the public for the quality of the district's educational program and the performance of district employees. The district shall provide a process by which a complaint submitted by any person regarding an employee can be resolved impartially, expeditiously, and with minimal disruption to district operations and the educational program.

When a concern regarding an employee is presented during a Board meeting or to an individual Board member or employee outside of a Board meeting, the complainant shall be informed of the appropriate complaint procedure.

Any complaint regarding the Superintendent shall be initially filed in writing with the Board. The Board shall consult with legal counsel or appoint an appropriate agent to conduct the investigation.

The Superintendent or designee shall determine whether a complaint against any other employee should be considered a complaint against the district and/or an individual employee, and whether it should be resolved by the district's process for complaints concerning personnel and/or other district procedures. Any complaint of child abuse or neglect alleged against a district employee shall be reported to the appropriate local agencies in accordance with law and BP 5141.4 - Child Abuse Prevention and Reporting. Any complaint alleging that an employee engaged in unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) in district programs and activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures. Any complaint by an employee, job applicant, volunteer, intern, or independent contractor alleging unlawful discrimination or harassment by an employee shall be filed in accordance with AR 4030 - Nondiscrimination in Employment.

Any complaint subject to this policy and the accompanying administrative regulation shall be investigated by the principal, the employee's immediate supervisor, the Superintendent or designee, legal counsel, agent of the Board, and/or other appropriate person who is not the subject of the complaint or subordinate to the employee charged in the complaint. The complainant and the employee shall have an opportunity to present information relevant to the complaint.

A complaint that is filed anonymously may be investigated by the Superintendent or designee depending on the specificity and reliability of the information.

If a complainant requests confidentiality, the Superintendent or designee shall inform the complainant that the request may limit the district's ability to investigate the employee's conduct or take other necessary action. However, the Superintendent or designee shall take all reasonable steps to investigate and resolve the complaint without divulging the complainant's identity.

The Board prohibits retaliation against complainants.

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

Appeals

If either the complainant or the employee submits an appeal of the Superintendent's decision to the Board, the Board shall determine whether to uphold the Superintendent's decision without hearing the complaint, appoint an appeals committee to advise the Board, or hear the appeal itself.

If the Board decides to hear the complaint, the matter shall be addressed in closed session in accordance with Government Code 54957 unless the employee requests that it be heard in open session. The Board shall review the original complaint and additional information provided by the Superintendent or designee regarding the steps taken to resolve the issue.

The Board's decision shall be final.

This Board shall annually review this policy.

Legal Reference:

EDUCATION CODE

33308.1 Guidelines on procedure for filing child abuse complaints

35146 Closed sessions

44031 Personnel file contents and inspection

44811 Disruption of public school activities

44932-44949 Resignation, dismissal and leaves of absence (rights of employee; procedures to follow)

48987 Child abuse guidelines

GOVERNMENT CODE

54957 Closed session; complaints re employees

54957.6 Closed session; salaries or fringe benefits

PENAL CODE

273 Cruelty or unjustifiable punishment of child

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

300 Minors subject to jurisdiction of juvenile court

COURT DECISIONS

Baca v. Moreno Valley Unified School District, (1996) 936 F. Supp. 719

Policy adopted: February 17, 2009
Policy reviewed: December 15, 2009, May 3, 2011;
June 15, 2012; June 4, 2013; January 20, 2015;
July 7, 2015; July 5, 2016; August 15, 2017;
September 18, 2018; February 4, 2020

SANTEE SCHOOL DISTRICT
Santee, California

PROBATIONARY/PERMANENT STATUS

Probationary Status

Probationary employees shall receive training, assistance and evaluations consistent with their needs as new teachers. Such training and assistance may consist of inservice training and/or meetings with the employee's evaluator to discuss areas of strength and areas requiring improvement. Inservice training may be provided during school hours as part of a comprehensive staff development program.

The performance of each probationary employee shall be evaluated and assessed at least once every school year.

(cf. 4115 - Evaluation/Supervision)
(cf. 4131 - Staff Development)

Permanent Status

Granting of permanent status shall be based on completion of the probationary period in accordance with applicable law. Employees granted permanent status acquire specific rights under the Education Code, including those relating to discipline and dismissal. (Education Code 44932-44988)

(cf. 4117.4 - Dismissal)
(cf. 4117.6 - Decision Not to Rehire)

Legal Reference:

EDUCATION CODE

- 44466 Status of university interns
- 44850.1 No tenure in administrative or supervisory position
- 44885.5 Status of district interns
- 44908 Complete year for probationary employees
- 44911-44913 Service not computed in eligibility for permanent status
- 44915 Classification of probationary employees
- 44917-44921 Status of substitute or temporary employees
- 44929.20 Continuing contracts (not to exceed four years - ADA under 250)
- 44929.21 Districts of 250 ADA or more
- 44929.23 Districts with less than 250 ADA
- 44929.28 Employment by another district
- 44930-44988 Resignations, dismissals and leaves of absence, especially:
- 44948.2 Election to use provisions of Section 44948.3
- 44948.3 Dismissal of probationary employees

Policy adopted: February 18, 1986
Policy revised: May 5, 2009, January 20, 2015
Policy reviewed: December 15, 2009, May 3, 2011; June 15, 2012
June 4, 2013; January 20, 2015; July 7, 2015; July 5, 2016; August 15, 2017
September 18, 2018; November 5, 2019

SANTEE SCHOOL DISTRICT
Santee, California

INTRADISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also maximizing the efficient use of district facilities and resources. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district.

The Board shall annually review this policy.

Enrollment Priorities

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

The Superintendent or designee shall grant priority ~~to any district student to attend another district school, including a charter school, outside a student's attendance area as follows:~~ for the enrollment of a student in a district school outside of the student's attendance area, if the student:

1. ~~Any student enrolled in a district school that has been identified on the state's Open Enrollment Act list. (Education Code 48354)~~ Any student enrolled in a district school designated by the California Department of Education as "persistently dangerous." (20 USC 7912; 5 CCR 11992)
2. Any student who is a victim of a violent crime while on school grounds. (20 USC 7912)
3. ~~Any student enrolled in a district school designated by the California Department of Education as "persistently dangerous." (20 USC 7912; 5 CCR 11992)~~ Is a victim of an act of bullying committed by another district student, as determined through an investigation following the parent/guardian's submission of a written complaint with the school, district, or local law enforcement agency pursuant to Education Code 234.1 (Education Code 46600)
If the district school requested by the student is at maximum capacity, the Superintendent or designee shall accept an intradistrict transfer request for another district school. (Education Code 46600)
4. ~~Upon a finding~~ Is experiencing that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, ~~Special circumstances include~~, but ~~are~~ not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school

INTRADISTRICT OPEN ENROLLMENT

that is at capacity and otherwise closed to transfers. To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

- a. A written statement from a representative of an appropriate state or local agency ~~such as~~, including, but not necessarily limited to, a law enforcement official, or a social worker, or a properly licensed or registered professional, including, but not necessarily limited to such as a psychiatrist, psychologist, ~~or~~ marriage and family therapist, clinical social worker, or professional clinical counselor.
- b. A court order, including a temporary restraining order and injunction
- 5. Is currently enrolled in a district school identified by CDE for comprehensive support and improvement, with priority given to the lowest academically achieving students from low-income families as determined pursuant to 20 USC 6313(a)(3) (20 USC 6311)
- 6. Any siblings of students already in attendance in that school.
- 7. ~~Any student whose~~ Has a parent/guardian is assigned to that school as his/her primary place of employment. whose primary place of employment is that school.

Application and Selection Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law and Board policy, applications for intradistrict open enrollment shall be submitted between March 15 – June 30; of the school year preceding the school year for which the transfer is requested.

The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)

Except for the enrollment priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine which students ~~who~~ shall be admitted whenever ~~the~~ a district school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance, ~~except however, that existing entrance criteria for specialized schools or programs may be~~ used for enrolling students in specialized schools or programs, provided that the criteria are uniformly applied to all applicants. In addition, academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students.

INTRADISTRICT OPEN ENROLLMENT

~~No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area.~~

Transportation

~~Except as required for students who transferred out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.~~

In general, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

However, upon parent/guardian request, the district shall provide transportation assistance to any student who is eligible for free or reduced-price meals and whose enrollment in a district school outside the student's attendance area is a result of being a victim of bullying. (Education Code 46600)

Legal Reference:

EDUCATION CODE

- 200 Prohibition against discrimination
- 35160.5 District policies; rules and regulations
- 35291 Rules
- 35351 Assignment of students to particular schools
- 46600-46611 Interdistrict attendance agreements
- 48200 Compulsory attendance
- 48204 Residency requirements for school attendance
- 48300-48316 Student attendance alternatives, school district of choice program
- 48350-48361 Open Enrollment Act
- 48980 Notice at beginning of term

CODE OF REGULATIONS, TITLE 5

- 11992-11994 Definition of persistently dangerous schools

UNITED STATES CODE, TITLE 20

- 6311 State plans
- 6313 Eligibility of schools and school attendance areas; funding allocation
- 7912 Transfers from persistently dangerous schools

COURT DECISIONS

- Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275¹

ATTORNEY GENERAL OPINIONS

- 85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

- Public School Choice FAQs
- Every Student Succeeds Act - Update #8, July 14, 2017

U.S. DEPARTMENT OF EDUCATION GUIDANCE

- ~~Transitioning to the Every Student Succeeds Act (ESSA): Frequently Asked Questions, rev. May 4, 2016~~

- Unsafe School Choice Option, May 2004
- Public School Choice, February 2004

Students

BP 5116.1 (d)

INTRADISTRICT OPEN ENROLLMENT

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

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September 4, 2018
Revised:

SANTEE SCHOOL DISTRICT
Santee, California

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

No extracurricular or cocurricular program or activity shall be provided or conducted separately, and no district student's participation in extracurricular and cocurricular activities shall be required or refused, based on the student's sex, gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Requirements for participation in extracurricular and cocurricular activities shall be limited to those that are essential to the success of the activity. (5 CCR 4925)

Any complaint regarding the district's extracurricular and cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

Unless specifically authorized by law, no fee shall be charged to students for participation in extracurricular and cocurricular activities related to the educational program, including materials or equipment related to the activity.

Eligibility Requirements

Junior High social activities and eighth grade excursion day are subject to academic, effort, and citizenship requirements as specified in AR 6145.

Any decision regarding the eligibility of any child in foster care or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with California Education Codes 48850 and 49701.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

Supervision

Extracurricular activities shall be under the general supervision of school authorities and certificated employees whenever they are conducted by the district.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Superintendent or designee shall:

1. Determine which activities and programs are affected by this policy.
2. Ensure districtwide uniformity.

Annual Policy Review

The Board shall annually review this policy and implementing regulations.

Legal Reference:

EDUCATION CODE

35145 *Public meetings*

35160.5 *District policy rules and regulations; requirements; matters subject to regulation*

35179 *Interscholastic athletics; associations or consortia*

35181 *Students' responsibilities*

48850 *Participation of foster youth in extracurricular activities and interscholastic sports*

48930-48938 *Student organizations*

49700-49704 *Education of children of military families*

CODE OF REGULATIONS, TITLE 5

350 *Fees not permitted*

4900-4965 *Nondiscrimination in elementary and secondary education programs receiving state financial assistance*

5531 *Supervision of extracurricular activities of pupils*

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 *Title IX, 1972 Education Act Amendments*

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

WEB SITES

California Association of Directors of Activities: <http://www.cadal.org>

California Department of Education, Educational Options Office: <http://www.cde.ca.gov/ls/pf/mc>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy/>

Policy adopted: August 17, 2010
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SANTEE SCHOOL DISTRICT
 Santee, California

Item G. EMPLOYEE ASSOCIATION COMMUNICATION

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items G, H, I, J, and K.